



**ABABranchB Treasurer**  
<ababbranchbtreasurer@gmail.com>

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## RE:Branch B AGM minutes for bank and other progress

1 message

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**ABABranchB Treasurer**  
<ababbranchbtreasurer@gmail.com>  
To: secretary@abafnqbranchb.com

8 September 2021 at  
16:32

Hi Frank,

Please pass on at the branch meeting this weekend my progress since last meeting:

1. I sent national treasurer the annual reports as required:  
AGM minutes

Auditor report signed by our president

2. I drafted the budget. I requested Juri and Trevor Combridge's contact details but no reply.

I found the cost of manuals but need committee input about how many we'd need to buy, and is the Branch going to oncharge for trainees. If that is discussed at the meeting the budget can be finished and approved at the meeting then sent to national to allow branch to receive the most membership rebate.

You could get my draft budget by opening the branch laptop no password.

3. Change bank signatories.... Wayne has not answered my email requesting he sign the AGM minutes as the CBA will require a printed document taken in.

Perhaps he could be the first to go to the bank with that and start the change of signatories process since they will want him to sign the form to remove outgoing signatories and to add the new people.

4. I cannot give an update on the bank activity therefore.

5. the xero login setup has had glitches as well.

6. August GST report to national is due by 15th so I will get that done on my return from leave after Xero login is sorted.

Jennifer

----- Forwarded message -----

From: **ABABranchB Treasurer** <[ababbranchbtreasurer@gmail.com](mailto:ababbranchbtreasurer@gmail.com)>  
>  
Date: Mon, 30 Aug. 2021, 3:32 pm  
Subject: Fwd: Branch B AGM 14 August 2021.pdf [SEC=OFFICIAL]  
To: <[wayne.salmon1963@gmail.com](mailto:wayne.salmon1963@gmail.com)>

Hello Wayne,

We need to have the AGM minutes signed then scanned so I can take to the Commonwealth bank. Can you do this please and forward to me ASAP?

I leave this Saturday for 10 days holiday. but can go to the bank this Wed or Thurs morning.

Jennifer Hall

Treasurer, ABA Branch B

----- Forwarded message -----

From: **Frank Hall** <[secretary@abafnqbranchb.com](mailto:secretary@abafnqbranchb.com)>  
Date: Thu, 26 Aug 2021 at 10:29  
Subject: Fwd: Branch B AGM 14 August 2021.pdf [SEC=OFFICIAL]  
To: Jennifer Hall <[ababbranchbtreasurer@gmail.com](mailto:ababbranchbtreasurer@gmail.com)>

----- Original Message -----

From: "Salmon, Wayne SGT"  
<[wayne.salmon@defence.gov.au](mailto:wayne.salmon@defence.gov.au)>  
To: "[secretary@abafnqbranchb.com](mailto:secretary@abafnqbranchb.com)"  
<[secretary@abafnqbranchb.com](mailto:secretary@abafnqbranchb.com)>  
Date: 08/25/2021 1:14 AM  
Subject: Branch B AGM 14 August 2021.pdf  
[SEC=OFFICIAL]

**OFFICIAL**

Good Afternoon Frank.

Please find the attached minutes from the AGM at Collinsville.

**Wayne Salmon**

RAAF Procurement  
Supply Chain Services

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