

Branch B Annual General Meeting Minutes

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| Meeting title: | General Meeting |
| Meeting time and date: | 9-7-22 7:30pm |
| Meeting venue: | Mackay District Bowmen Grounds |
| Attendees: | Wayne Salmon, Frank Hall, Jennifer Hall, Jimmy Mathews (TDB), Steve Menso (FBA), Peter Ellis (MDB), Lindsay Mackie (CBH), Steve Shepperdson (TB), Michael Sielge (HAC) |
| Apologies: | Graham McComskie, Tracey Smith |
| | Meeting Opened 8:00pm |
| | Meeting Closed 8:30pm |

Regular Business & Rebate compliance

| Annual | |
|--|---|
| Branch Audit completed and accepted by the members at their AGM and signed (by two members) | Moved Lindsay Mackie Seconded Jimmy Mathews Carried without Objection |
| Distributed AGM 2021 meeting minutes (noting reports & budget are passed – auditor appointed for 2023 etc) | Moved Lindsay Mackie Seconded Jimmy Mathews Carried without Objection |

AGENDA ITEMS

| | |
|----|---|
| 2. | MINUTES OF THE PREVIOUS MEETING – AGM Meeting / / minutes reviewed and accepted Moved Lindsay Mackie Seconded Peter Ellis Carried without Objection |
| 3. | BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING - Nil |
| 4. | TREASURER'S REPORT - See attached Budget for 2022/23 year presented (See attached) |
| 5. | REPORTS <i>Branch B Controllers Report at meeting</i> <i>Note:- Other Reports circulated with Agenda, accepted as read by Reps present</i> |
| 6. | ELECTION/APPOINTMENT OF OFFICE BEARERS <i>If applicable. - NIL</i> |

| | |
|-----|---|
| 7. | <p>MOTIONS ON NOTICE</p> <p><u>Motion 1</u> -To accept Auditors Report <i>Moved - Jennifer Hall Seconded - Wayne Salmon Carried without Objection</i></p> <p><u>Motion 2</u> -To appoint the Certus Group Accountants as Auditors for Branch B books for the 2023 financial year (ending 31st May 2023).</p> <p><i>Information - They are the Auditors for the National Association and will know the structure and requirements for the branch. Also they will be aware of the changeover to a Company.</i> <i>Certus Group Accountants</i> <i>Level 1, 260 Morayfield Road, Morayfield QLD</i></p> <p><i>Moved - Jennifer Hall Seconded - Wayne Salmon Carried without Objection</i></p> <p><u>Motion 3</u> – To approve 2022/23 Budget <i>Moved - Jennifer Hall Seconded - Peter Ellis Carried without Objection</i></p> |
| 8. | <p>General Business</p> <ul style="list-style-type: none"> • Club Rebate from Branch Suggestion varied in so far as some clubs wanted Branch to supply set of Targets to all clubs, others though straight \$ value could better align with Club needs, other thought were around Value back to clubs, e.g. prorata or fixed value. Reps to take it back to Club and topic to be raised at next meeting in Collinsville • Support for Clubs to attend ALL away shoots It is suggested Branch could subsidise a Coach to long away invitationals due to Cost of fuel, E.g. Isa is wanting to hold Branch titles in 2023 a Coach could be hired from the Coast and take archers from central point, picking up others along the way. Tickets could be sold to offset expense to branch. Similarly Isa, Weipa or others in reverse |
| 9. | NEXT MEETING – 2023 Branch Safari (TBA) |
| 10. | MEETING CLOSE 8:30 pm |



Australian Bowhunters Association
Branch B
Treasurer
C/O 131 Framara Drive KELSO QLD
4815

DATE 8.6.2022

Treasurer's report for Branch B AGM 9/7/2022

| | |
|--|--------------|
| Bank balance as at 1.6.21 | \$ 20,647.60 |
| Bank balance as at 30.5.22 | \$ 22,386.91 |
| Therefore an increase of \$1,739.31 | |
| Assets valued at | \$nil |
| (Refer asset table pg 3 – all older than usual life as per ATO depreciation rules) | |

(NOTE On advice from the National Treasurer the branch books are kept on Cash basis)

| | |
|-------------------|-------------------|
| Total income | \$5,583.55 |
| Total Expenditure | \$3,826.52 |
| Profit | <u>\$1,757.03</u> |

compared with last 3 years:

2021 loss (434.65) 2020 profit 690.68 2019 loss (761.47) 2018 profit 1,162.58
therefore over those 4 year period we made about \$660 profit

GST movement for the year: To explain this, all of our income from shoot fees needs to have 10% sent to the ATO, but not the rebate income from ABA national. However, most of our expenses GST component can be claimed from the ATO, thus although our profit was \$1757.03, we overall paid no GST to ATO, rather they paid us \$5

The accounts have been audited by Certus Group this week and the audited financial statements have been checked by the Treasurer, are signed by the Branch Controller and Treasurer, and tabled with this report.

NOTE, They are on Accrual basis so some of the income and/or expenses shown in Xero actually relate to last financial year and appeared on the 2021FY audited statements.

The actual profit is less than the budget, which was sent to National last july, Profit was about \$743 less than the budget.

Income was the same overall. We received more than expected from the 2021 Safari fees, but less than guessed would come from clubs for shoot fees.

Expenses were hard to guess, some cost less (trophies) and some cost more (training course costs) and an extra \$639 to setup the Branch Website and email hosting service for branch anc club officeholders.

The budget for 1.6.22 to 31.5.23 is tabled for discussion and finalisation once decisions about Advertising for State Titles Oct 22 and Whether 2nd training course offered to clubs since 2022 feb courses were just reaccreditation.

Budget needs to be approved at this AGM and forwarded with audited financials and our assets details to the National Treasurer.

Branch Treasurer

Jennifer Hall

Email ababbranchbtreasurer@gmail.com

Mob: 0414652889

APPROVED AT BRANCH B AGM 9/7/2022
branch B Profit and Loss budget 2023
INCOME

Branch B SAFARI 2022 shoot fees

State Titles 2022 Shoot Fees

Raffles

Sale of Manuals at training courses

club aba shoot fees

national rebate membership

national rebate travel 1 person to AGM 2022

TOTAL INCOME
EXPENDITURE
FOR SAFARI 2022

targets

advertising

trophies - both ABA and Hunting

FOR STATE TITLES 2022

targets

advertising

trophies

FOR 2022 AGM (via Online meeting, rather than travel required)

flights x 2 person

accomodation x 2

taxi x 2

FOR BRANCH ACCREDITATION/REACREDITATION Courses

Catering

Club coach & FIA manuals 20@\$38.25

Bowhunting Instructor Manuals 5@ \$16.15

measurer books 10@\$10

Bowhunting Proficiency Course manuals 10@\$19

GENERAL

stationery, postage & Printing (reimbursements to exec committee for their requirements e.g. reports, audit, certificates)

auditor fees

PO Box rental

Events calendar incl booking function

Put aside for replacement Laptop for Score Recorder

Annual Microsoft License to give Score recorder Access database

TOTAL EXPENSES
profit (loss) budgeted
NOTE:
Website and Email hosting expenses (bi-annual)
CASH BASIS
Ac Budget
incl GST
excl GST

\$ 1,800.00

\$ 2,400.00

\$ -

\$ -

\$ 1,932.00

\$ 2,300.00

\$ -

\$ 8,432.00

\$ 1,636.36

\$ 2,181.82

\$ -

\$ -

\$ 1,756.36

\$ 2,300.00

\$ -

\$ 7,874.55
prepared by Jennifer Hall branch b treasurer
notes about estimates

based on 90 shooters @ average \$20 (A \$25, Ch\$15, Fam \$50 hosted by Full Boar Archers - estimate 120 @ average \$20 (A \$25, Ch\$15, Fam \$50

 INCOME TO HOST CLUBS FOR SAFARI AND STATE
Branch will provide Training Manuals free to Club s for Field Archery and Coach courses, club Measurers handbooks and Bowhunting Proficiency trainers

in 2022: 7 clubs ABA rounds average 11 per month about 8 mths of the year plus 5 clubs run invitationals average 2022 70 per shoot past years: \$1128 in 2017, \$1181 in 2018, \$340 in 2019, \$690 in 2020, \$357 in 2021, \$1360 in 2022

 based on amt rcd 2022 - no GST
to be confirmed...if AGM not held as online meeting was \$1000 in 2019 & 2020 for 1 person each time - hopefully it will cover travel & accommodation costs

 already bought for 20 safari so Still unused
no GST archery action advert for Apr/May edition
for Safari \$581 both ABA & hunting 2022 safari but in 2021 Graeme org hunting trophies \$322

 2 sets incl freight - allowing 10% incr from last purch 2021
approx 10 colour fliers to be posted to each of 26 clubs in Qld
State Titles est 50% more than safari for ABA \$460 (may invoice less \$120 for mugs)
Question - novelties at Safari and State are run by host club so any trophies or prizes are club responsibility?

 was \$835 for Jennifer 2018, Tsv, \$1031 in 2019 for Rhonda from Mt Isa, \$680 in 2020 for Graham
was \$270 in 2018

based on Feb 2022 courses all one weekend hosted by TDB

new and reaccreditation - in 2022 only the clubs received these, not all the attendees

for new measurers estimate 5 from the clubs who don't have a measurer training?? Will branch fund this training?

individuals may be able to online modules with ABA

\$ 607.00

\$ 551.82

765

\$ 765.00

80.75

\$ 80.75

80

\$ 80.00

\$ -

\$ 150.00

\$ 418.00

\$ -

\$ 75.00

\$ 650.00

\$ 169.00

\$ 6,007.05

\$ 551.82

\$ 765.00

\$ 80.75

\$ 80.00

\$ -

\$ 136.36

\$ 380.00

\$ 75.00

\$ 590.91

\$ 153.64

\$ 5,559.20

\$ 0.00

\$ 2,315.34
Profit

save the year's share for Biannual renewal \$18.12+425.70+236.39