

General Branch B Meeting Minutes

Meeting title:	General Branch B Meeting
Meeting time and date:	5:35pm - 4/5/24
Meeting venue:	TDB
Attendees:	Wayne Samon; Frank Hall; Beck Nelson; Glenville Drinkwater; Mick Beard; Scott Murray; Kevin; Bernie
Apologies:	
	Meeting Opened 17:35
	Meeting Closed 18:30

Regular Business & Rebate compliance

Every Meeting		
Risk Management Issues to Report - <i>Ken Henderson is the point of contact for all Risk Management reports and enquiries and any problems with OHS or RM should be promptly advised to Ken Email address is nco@bowhunters.org.au</i>	Risk Mgmt Officer	TDB Trimmed trees prior to Interclub shoot (WS) NIL from RMO
Previous Meeting Minutes sent to National	Secretary	Yes
Has the monthly transactions been entered and reconciled in Xero to ensure the National Treasurer can complete National's GST obligations	Treasurer	TBA
All scores have been forwarded to the National Score Recorder	Score Recorder	TBA
Have all Branch Officers read the association's constitution, bylaws, policies, and procedures	All	Yes
Clubs having completing yearly audit & risk management <ul style="list-style-type: none"> • Mackay • Collinsville • Charters Towers • Townsville • Full Boar • Mt Isa • Hinchinbrook 	Audit <ul style="list-style-type: none"> • • Y • • • • • 	Risk Mgmt <ul style="list-style-type: none"> • • • • • • •

AGENDA ITEMS

2.	MINUTES OF THE PREVIOUS MEETING – General Meeting 04/ 08 / 23 minutes reviewed and accepted <ul style="list-style-type: none">• Moved Frank Hall Sec. Wayne Samon CWO
3.	BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING - 1.
4.	<p>CORRESPONDENCE – 303 emails</p> <p><i>Correspondence In</i></p> <ul style="list-style-type: none">• 169 inbound<ul style="list-style-type: none">○ Coaching Weekend○ National AGM○ Shoot Calendars○ Branch Safari Mt Isa 2023 / Collinsville 2024○ National Mgmt Meeting Minutes○ Branch Accounts – Changes to signatories <p><i>Correspondence Out</i></p> <ul style="list-style-type: none">• 134 Emails<ul style="list-style-type: none">○ Coaching Weekend○ Broadcast of National Minutes & Notices○ Branch Calendars○ Passwords for new position holders to club email addresses on webserver○ Branch AGM & Mgmt meeting Minutes<ul style="list-style-type: none">▪ Request for National to consider definition of Pensioner for discounts▪ Request for clarification on quorum for Branch Exec Meetings<ul style="list-style-type: none">• 8.3.5. A quorum for a branch management committee shall be not less than 40% of the club representatives of affiliated clubs of the branch, provided further that at least three branch executive officers are in attendance. eg 3 club reps & 3 execs
5.	BUSINESS ARISING FROM CORRESPONDENCE -
6.	<p>TREASURER’S MOTIONS</p> <p>Move outstanding expenses to be paid as per NIL report be Approved</p> <p>Moved – Seconced -</p> <p>Move Upcoming Expenses Payable as per NIL Report be Approved</p> <p>Moved - Seconced -</p> <p>TREASURER’S REPORT NIL</p> <p>BUSINESS arising from Treasurers reported</p> <ul style="list-style-type: none">•

7.	SUBCOMMITTEE AND OTHER REPORTS <i>Attach reports.- Treasurers</i> <i>Risk Management - NIL</i>
8.	ELECTION/APPOINTMENT OF OFFICE BEARERS <i>If applicable.- NIL</i>
9.	MOTIONS ON NOTICE <i>Include the full wording of all motions on notice and attach relevant supporting documentation. - NIL</i>
10.	GENERAL BUSINESS - <ol style="list-style-type: none"> 1. Targets have been ordered for Branch Safari to be sent direct to Clubhouse 2. We still have no Risk management Officers 3. Mick Beard was appointed to Assist Branch Coach to learn the ropes 4. Trophies were discussed:- <ul style="list-style-type: none"> o Concept is similar to system that was used in Branch F o Problem Branch B does not run Invitational's only Branch Safari o Would system be used at interclubs to reflect the way Branch F invitational rounds o Difficulty in keeping track if of Plagues by Branch score recorder o Will Branch start running Invitationals similar to other branches <ul style="list-style-type: none"> ▪ Branch is to clarify some concept of implementation and costs in a couple of formats that could be implemented and forwarded to Club reps in time to discuss at next Shoot at Hinchinbrook on 1&2nd June
12.	NOTICE OF MOTIONS - Nil
13.	NEXT MEETING – Hinchinbrook Inter-Club in June
14.	MEETING CLOSE 18:30