

Annual General Branch B Meeting Agenda

Meeting title:	Annual General Branch B Meeting 2025
Meeting time and date:	9 th August 5.00pm
Meeting venue:	Collinsville Bowhunters
Attendees:	Wayne Salmon, Frank Hall, Kyra Seily, Michael Seily, Bernie Smith, Chris Finch, Ian Lepinath, Mick Beard, Debbie Lamb, Lindsay Mackie,
Apologies:	Beck Nelson
	Meeting Opened 5.00pm
	Meeting Closed 5.50 pm

AGENDA ITEMS

2.	MINUTES OF THE PREVIOUS MEETING – Annual General Meeting 10 / 08 / 24 minutes reviewed and accepted Moved Frank Hall Seconded
3.	BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING - 1.
4.	CORRESPONDENCE <i>Refer GM</i>
6.	TREASURER'S REPORT Refer attached MOTIONS ON NOTICE Motion 1 -To accept Auditors Report Moved – Kyra Seily Seconded -Frank Hall CWO Motion 2 -To appoint the Certus Group Accountants as Auditors for Branch B books for the 2024 financial year (ending 31st May 2024). Level 1, 260 Morayfield Road, Morayfield QLD Moved – Kyra Seily Seconded – Wayne Salmon CWO Motion 3 – To approve 2022/23 Budget Moved – Kyr a Seily Seconded – Debbie Lamb CWO
7.	SUBCOMMITTEE AND OTHER REPORTS <i>Attach reports.- Treasurers</i> <i>Risk Management – NIL</i> <i>Controllers Report – Presented, (not forwarded for inclusion)</i>

8.

ELECTION/APPOINTMENT OF OFFICE BEARERS

Declare all Positions Vacant – Wayne Salmon

ELECTION/APPOINTMENT OF OFFICE BEARERS

Nomination Received

Branch Controller -

Nominee - **Wayne Salmon**

Nominated – Wayne Salmon

Sec - Chris Rodgers

Nominee - **Debbie Lamb**

Nominated – Peter Lamb

Sec – Peter Ellis

Votes Cast, 3 for Wayne Salmon, 3 votes for Debbie Lamb

Nominees answered Questions from Club Reps and Vote Cast a second time remaining a 3/3 split.

As per Constitution 6.2.2 f(i) Position was decided by lot. Branch Controller - **Wayne Salmon**

Treasurer

Nominee(s) - **Kyra Seily**

Nominated – Jennifer Hall

Sec - Michael Seily

Votes 6 for Treasurer - **Kyra Seily**

Secretary -

Nominee(s) - **Frank Hall**

Nominated – Shawn Grimshaw

Sec – Chris Finch

No other nomination were received and Frank expressed that he would not stay for full term but hold position until another person was found to fill the position or until next AGM in 2026

Votes 6 for Secretary - **Frank Hall**

Field Rep -

Nominee(s) - **Beck Nelson**

Nominated – Mick Beard

Sec – Phil Pavy

Votes 6 for Field Rep - **Beck Nelson**

Score Recorder

Nominee(s) - **Michael Seily**

Nominated – Jennifer Hall

Sec - Kyra Seily

Votes 6 for Score Recorder - **Michael Seily**

Nominations wanted for

- Risk Management Office
 - Debbie Lamb self nominated and was gladly accepted
- Branch Representative – Current Controller holds a Directorship and so Branch agreed we need another Branch Rep as per previous years. Out-going Branch Rep (Frank Hall) indicated he would make himself available to attend next National AGM with new Branch Rep if required to help in transition.

	• Branch coach – not discussed • Branch bowhunting instructor – not discussed
9.	MOTIONS ON NOTICE <i>Include the full wording of all motions on notice and attach relevant supporting documentation. - NIL</i>
12.	NOTICE OF MOTIONS - Nil
13.	NEXT MEETING – To be Advised
14.	MEETING CLOSE 5.50 pm

Balance Sheet

Australian Bowhunters Association Ltd - Branch B As at 31 May 2025

31 MAY 2025

Assets

Bank

QCB ABA Branch B North Qld New ABN account 2023	26,365.45
Total Bank	26,365.45

Current Assets

Float for Shoots	400.00
TFN Withholding Tax Receivable	21.15
Trade Debtors	608.00
Total Current Assets	1,029.15

Total Assets	27,394.60
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Liabilities

Current Liabilities

GST	24.78
Total Current Liabilities	24.78

Total Liabilities	24.78
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Net Assets	27,369.82
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Equity

Current Year Earnings	(108.60)
Retained Earnings	27,478.42
Total Equity	27,369.82

Profit and Loss

Australian Bowhunters Association Ltd - Branch B For the year ended 31 May 2025

2025

Trading Income

Branch Shoot Fees	1,859.09
Club Shoot Fees	438.18
National Rebates Membership	539.68
National Rebates Travel	750.00
Total Trading Income	3,586.95

Gross Profit 3,586.95

Other Income

Interest Income	745.48
Total Other Income	745.48

Operating Expenses

Computer Expenses	849.09
Rebate Shoot Fees	229.09
Refunds to Branch Controller	40.00
Refunds to Branch Field Rep	421.70
Targets	1,028.18
Travel & Accom. Expenses	837.55
Trophies and Engraving	1,035.42
Total Operating Expenses	4,441.03

Net Profit (108.60)

ABA Branch Report

ABA - NORTH QLD BRANCH B

ABN 29 093 577 603

For the year ended 31 May 2025

Prepared by Certus Group Accountants

Contents

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6	Notes to the Financial Statements
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Income and Expenditure Statement

ABA - NORTH QLD BRANCH B

For the year ended 31 May 2025

	2025	2024
Income		
Branch Income	4,332	7,392
Total Income	4,332	7,392
Gross Surplus	4,332	7,392
Expenditure		
Auditing Fees	-	450
Computer Expenses	849	116
Freight and Postage	-	46
Misc	-	2
National Accommodation Fees	-	50
National Linen Pack Fees	-	32
Rebate Shoot Fees	229	197
Refunds to Branch Controller	40	-
Refunds to Branch Field Rep	422	-
Refunds to Branch Secretary	-	109
Targets	1,028	953
Training Expenses	-	638
Training Manuals	-	128
Travel & Accom. Expenses	838	1,862
Trophies and Engraving	1,035	646
Website and Email Hosting	-	1,067
Total Expenditure	4,441	6,295
Current Year Surplus/ (Deficit)	(109)	1,097

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Assets and Liabilities Statement

ABA - NORTH QLD BRANCH B

As at 31 May 2025

	NOTES	31 MAY 2025	31 MAY 2024
Assets			
Current Assets			
Cash and Cash Equivalents			
Float for Shoots		400	-
QCB ABA Branch B North Qld New ABN account 2023		26,365	27,259
Total Cash and Cash Equivalents		26,765	27,259
Trade and Other Receivables			
Trade Debtors		608	250
Total Trade and Other Receivables		608	250
Total Current Assets		27,373	27,509
Non-Current Assets			
Other Non-Current Assets		21	21
Total Non-Current Assets		21	21
Total Assets		27,395	27,531
Liabilities			
Current Liabilities			
Trade and Other Payables		-	15
GST Payable		25	37
Total Current Liabilities		25	52
Total Liabilities		25	52
Net Assets		27,370	27,478
Member's Funds			
Current Year Earnings		(109)	1,097
Retained Earnings		27,478	26,381
Total Member's Funds		27,370	27,478

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Movements in Equity

ABA - NORTH QLD BRANCH B

For the year ended 31 May 2025

	2025	2024
Equity		
Opening Balance	27,478	26,381
Increases		
Profit for the Period	(109)	1,097
Total Increases	(109)	1,097
Total Equity	27,370	27,478

Notes to the Financial Statements

ABA - NORTH QLD BRANCH B

For the year ended 31 May 2025

1. Summary of Significant Accounting Policies

These financial statements are prepared for a divisional branch of the Australian Bowhunters Association Ltd.

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Australian Bowhunters Association Ltd. The committee has determined that the branch is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

Compilation Report

ABA - NORTH QLD BRANCH B

For the year ended 31 May 2025

Compilation report to Australian Bowhunters Association Ltd - Branch B.

We have compiled the accompanying special purpose financial statements of Australian Bowhunters Association Ltd - Branch B, which comprise the asset and liabilities statement as at 31 May 2025, income and expenditure statement, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in Note 1.

The Responsibility of the Committee Member's

The committee of Australian Bowhunters Association Ltd - Branch B are solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that financial statements were prepared.

Our Responsibility

On the basis of information provided by the partners we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting as described in Note 1 to the financial statements and APES 315 *Compilation of Financial Information*.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 *Code of Ethics for Professional Accountants*.

Assurance Disclaimer

These financial statements are prepared for a divisional branch of the Australian Bowhunters Association Ltd.

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Australian Bowhunters Association Ltd. The committee has determined that the branch is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

Independence

In conducting our review, we have complied with the independence requirements of the Australian professional accounting bodies.

Limitation

Australian Bowhunters Association Ltd - Branch B Income

It is not practical for the Australian Bowhunters Association Ltd - Branch B to establish accounting control over all sources of income prior to its receipt and accordingly it is not possible for our examination to include procedures to extend beyond the amounts of income recording in the accounting records of the Australian Bowhunters Association Ltd - Branch B

Plant and Equipment

Our review has not included an inspection of plant and equipment. Accordingly, we expressed no opinion as to the existence or valuation of plant and equipment.

GST

The Australian Bowhunters Association Ltd (ABA) is a GST registered entity. The ABA prepares audited financial statements annually and verification procedures exist to confirm the GST payable or receivable at balance date. It is impractical to verify GST balances at a divisional (branch) level and balances at a branch level are generally not material in relation to the parent body.

Qualified Conclusion

Except for the adjustments to the financial report that we might have become aware of had it not been for the situation described above, based on our review, which is not an audit, nothing has come to our attention that causes us to believe that the financial report of the Branch does not present fairly, in all material respects, the financial position of Australian Bowhunters Association Ltd - Branch B.



Certus Group Accountants

260 Moarayfield Road

MORAYFIELD, QLD 4506

David Thomson FCA - Partner

Dated: / /



Australian Bowhunters Association Ltd -
Branch B

DATED 08.08.2025

Treasurer's report for Branch B AGM: August 2024

For the year 1.6.2024 to 31.5.2025

Bank Balance 31.5.25	\$26,365.45
At 1.6.24 bank balance	\$27,112.55
There for the bank balance has been reduced by	\$747.10
overall income of	\$4,332.43
Overall expenses of	\$4,441.03
therefore branch was at a total loss of	-\$108.60

Branch Safari Income \$1580.00 this was an increase of \$320 from previous year, expenses \$3,441.18 therefor a loss of \$1861.18. In saying this some of these expenses may also relate to state titles.

Of the \$438.00 paid from Clubs there was still \$270 not paid and outstanding. This was overall a loss of fees from previous year by \$1137.00.

GST movement was \$24.78 to the ATO for the year

This year's profit was a loss of \$108.60 compared to a predicted loss of \$265.05.

NOTES

1. The 2025 Financial Year Audit with Certus Group – report signed by Controller and Treasurer tabled - to be passed.
2. Recommendation that the same auditor be appointed for the 2026 Financial year Audit – to be passed
3. Xero Cloud accounting for Branch B 2025 Financial year – reports tabled
4. The 2026 Financial Year Budget – tabled - to be passed. It includes allowance to buy the treasurer a new laptop and the relevant software which has been purchased within this new financial year already, prices for things like trophies and auditor have also increased.
5. Asset and Depreciation Schedule to be completed.

Branch Treasurer 2024-2025 Kyra Siely Mob: 0407 300 208

Email treasurer@abafnqbranch.com

ABA Branch B North Qld Annual Budget 1.6.25 to 31.5.26

	prepared by Kyra siely	
	Budget amount	Budget amount
	incl GST	excl GST
INCOME		
Branch B SAFARI 2026 shoot fees	\$ 1,200.00	\$ 1,090.91 based on 60 shooters
2025 Qld State Titles	\$ 2,000.00	\$ 1,818.18 based on 80 shooters
club aba shoot fees	\$ 1,006.50	\$ 915.00 averaged of the last 2 years
national rebate membership	\$ 2,678.90	\$ 2,678.90 no GST \$1000plus 5% per member in branch based on 595 members as at 30.4.23
national rebate travel 2 person to AGM Oct 2025	\$ 1,300.00	\$ 1,300.00 no GST
national rebate travel 2 person to trainers reacred course july 2025	\$ 1,437.00	\$ 1,437.00 no GST
Bank interest income	\$ 723.50	\$ 723.50 no GST averaged over the last 2 years
TOTAL INCOME	\$ 10,345.90	\$ 9,963.49
EXPENDITURE		
FOR SAFARI 2026		
targets	\$ 1,150.00	\$ 1,045.45
advertising	\$ -	\$ - no ad in archery action
trophies - both ABA and Hunting	\$ 1,800.00	\$ 1,636.36
club rebate	\$ 245.00	\$ 245.00 based on \$3.50 per shooter based on 70 shooters
FOR QLD STATE TITLES 2026		
targets	\$ 1,150.00	\$ 1,045.45
advertising	\$ -	\$ - no ad in archery action
trophies	\$ 1,300.00	\$ 1,181.82
club rebate	\$ 245.00	\$ 245.00 based on \$3.50 per shooter based on 70 shooters
FOR 2025 AGM if not online		
travel x 2 person	\$ 1,373.20	\$ 1,248.36 based tsv to bne return
accommodation x 2	\$ 160.00	\$ 160.00 no GST paying national
FOR BRANCH TRAINING Courses		planned October 2025
travel x 2 person trainer reacred course july 23	\$ 1,513.20	\$ 1,375.64 tsv-bne & Crns-Bne return
Catering	\$ 607.00	\$ 607.00 BASED ON EARLY 2022 COURSE BY host club TDB no GST supplier
Club coach & FIA manuals 10@\$38.25	\$ 382.50	\$ 382.50
Bowhunting Instructor Manuals 10@ \$16.15	\$ 161.50	\$ 161.50
measurer books 10@\$10	\$ 100.00	\$ 100.00
		no GST as paying National one manual per club
Bowhunting Proficiency Course manuals 10@\$19	\$ 190.00	\$ 190.00
Team nomination fees for Branch at 2025 Nationals	\$ 40.00	\$ 40.00 no GST paying National
stationery, postage & Printing (reimbursements to exec committee for their requirements e.g. reports, audit, certificates)	\$ 60.00	\$ 54.55
auditor fees	\$ 495.00	\$ 450.00
bank fees	\$ -	\$ no monthly bank acc fees with Qld Country Bank
Put aside for replacement Laptop for Treasurer	\$ 1,000.00	\$ 909.09
Annual Microsoft License to give Score recorder Access database	\$ 169.00	\$ 153.64
XERO 50% annual subscription	\$ 110.40	\$ 110.40 no GST as National pays but takes this 50% off our membership rebate income.
Domain Name, Website, Email hosting, Events calendar incl booking function	\$ 1,000.00	\$ 1,000.00 will be ~\$500/annum but pay 2yrs to get cheaper no GST O/seas supplier
TOTAL EXPENSES	\$ 13,251.80	\$ 12,341.76
profit (loss) budgeted		
	-\$ 2,378.27	LOSS

	10kper		
	litre &		
	\$1.8 per		
	litre	if 2 cars per	
town	ret trip	club	
mackay	772 \$ 138.96	\$ 277.92	
Collinsville	548 \$ 98.64	\$ 197.28	
Towers	272 \$ 48.96	\$ 97.92	
Mt isa	1808 \$ 325.44	\$ 650.88	
Hinchinbrook	222 \$ 39.96	\$ 79.92	
Kurrimine	723 \$ 130.14	\$ 260.28	
Twin Rivers	694 \$ 124.92	\$ 249.84	
	\$ 907.02	\$ 1,814.04	

\$	1,090.91	safari
		income
		estimated loss
		hosting Branch Safari
\$	2,926.82	-\$ 1,835.91

Ampol Cash Cards

\$25, \$50, \$100, \$250, \$500 amounts available instore

Woolworths Fuel eGift Card

\$30.00\$40.00\$50.00\$60.00

StarCash gift card

Caltex StarCash is a prepaid card available in denominations of S\$25 to a maximum of S\$500. A minimum order is required.

General Branch B Meeting Agenda

Meeting title:	Annual General Branch B Meeting 2025
Meeting time and date:	9 th August 5.00pm
Meeting venue:	Collinsville Bowhunters
Attendees:	Wayne Salmon, Frank Hall, Kyra Seily, Michael Seily, Bernie Smith, Chris Finch, Ian Lepinath, Mick Beard, Debbie Lamb, Lindsay Mackie,
Apologies:	Beck Nelson
	Meeting Opened 5.50pm
	Meeting Closed 6.30 pm

Regular Business & Rebate compliance

Every Meeting			
	Risk Management Issues to Report - <i>Ken Henderson is the point of contact for all Risk Management reports and enquiries and any problems with OHS or RM should be promptly advised to Ken Email address is nco@bowhunters.org.au</i>	Risk Mgmt Officer	NIL
	Previous Meeting Minutes sent to National	Secretary	Yes
	Has the monthly transactions been entered and reconciled in Xero to ensure the National Treasurer can complete National's GST obligations	Treasurer	Yes
	All scores have been forwarded to the National Score Recorder	Score Recorder	Yes
	Have all Branch Officers read the association's constitution, bylaws, policies, and procedures	All	Yes
	Clubs having completing yearly audit & risk management • Mackay • Collinsville • Charters Towers • Townsville • Full Boar • Mt Isa • Hinchinbrook	Audit • Y • • • • • •	Risk Mgmt

AGENDA ITEMS

2.	MINUTES OF THE PREVIOUS MEETING – General Meeting 5 / 7 / 25 minutes reviewed and be accepted as true and correct 1. Moved Frank Hall Seconded Wayne Salmon CWO
3.	BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING - • Discussion on alternative to put a motion to National re EftPos for Branches. ◦ Kyra, investigated the option of linking Branch ABN to Branch account to allow PayID as alternative when taking payment for people who do not have sufficient Cash for nomination or for early payment of Nominations. ◦ Kyra will finalise investigation before next meeting and hopefully have it in place for 2025 State Titles. • Defibrillator purchase ◦ Kyra reported that she had commenced investigation into grants for the purchase of Defibs for all clubs. The idea is that a grant would be applied for and that the Branch would provide any shortfall to make up the cost difference. At this stage ▪ no specific units have been selected & ▪ Maintenance cost obligation to still be determined ▪ How will ownership be determined
4.	CORRESPONDENCE <i>Correspondence In</i> 16 Emails – • Request from Branch C for 3D state club Nominations • Notice from National re Knife & Axe • Shoot Calendars from FBA Hinch, Mackay & TDB • Attendance register from Mackay Branch Titles event <i>Correspondence Out</i> 15 Emails - • Incident Report from Mackay Branch Titles event to national • 2025 AGM - Nomination of Elected Board Positions – Broadcast • Notice from National re Knife & Axe - Broadcast
5.	BUSINESS ARISING FROM CORRESPONDENCE - NIL
6	TREASURER’S MOTIONS Refer AGM minutes
7.	SUBCOMMITTEE AND OTHER REPORTS <i>Attach reports.- Refer AGM</i> <i>Risk Management - NIL</i>
8.	ELECTION/APPOINTMENT OF OFFICE BEARERS <i>If applicable.- NIL</i>

9.	MOTIONS ON NOTICE <i>Include the full wording of all motions on notice and attach relevant supporting documentation. -</i> Motion 1 Moved that Branch Email & Websites be renewed and where feasible be combined to single Service provider. Estimate Cost \$400 per year for 2 years subject to discounts and specials. Moved Frank Hall Seconded Debbie Lamb CWO
10.	GENERAL BUSINESS - - Calendars - Calendars only received from Full Boar, Hinchinbrook, Mackay & Townsville <i>Still to receive</i> – Mt Isa, Collinsville / Kurrimine & Cape York As perviously advised club calendars not submitted will not be included in Branch Calendar and Invitational and Interclub shoots risk not insured. - Branch Shoots - State 3D championship – this year it is our Branch turn. Reps to speak to Clubs to determine interest, Branch to determine if Clubs willing to share their 3D targets with hosting Club to have sufficient target to host Titles. - Branch B Safari Reps to speak to Clubs to determine interest These shoots are required for Branch Calendar to be submitted to National for approval at National AGM - Invites nominated on received Calendars - Townsville 1,2&3 May - Hinchinbrook 5&6 June - Mackay 4&5 July - Full Boar 12&13 September - Attendance record for TDB Invitational still not received - No reports yet received for Branch Report to AGM - Summary typed report of rules for Knife and Axe was read out and handed to Club Reps by Wayne Salmon. - New Target set was discussed, in regard to the possibility of Branch supplying all club with a set from new supplier. Wayne said the idea expressed at National of National supplying a set to all clubs was still to be determined and so this would take preference over Branch supply.
12.	NOTICE OF MOTIONS - Nil
13.	NEXT MEETING – 13th Sept Full Boar Archers Invitational
14.	MEETING CLOSE 6.30pm

Search for messages in: Inbox on Secretary@abafnqbranchb.com						
☒ Search subfolders ☒ Run search on server ☒ Match all of the following						
☐ Match any of the following						
Date	is after		7/5/2025			
Subject	From	Recipient	Date	Location		
Final results & Treasurer Report	Branch B Score Recorder	Branch B Secretary	7/7/2025, 5:46 PM	Inbox		
Branch B Audit Report	Branch B Treasurer	Amanda Skinner	7/7/2025, 5:54 PM	Inbox		
Re: Branch B Audit Report	Amanda Skinner	Branch B Treasurer	7/7/2025, 7:15 PM	Inbox		
Re: Register for Mackay held Branch Titles	National General Secretary	Branch B Secretary	7/9/2025, 10:57 A...	Inbox		
Re: Incident report - first aid injury Mackay Branch B titles	National General Secretary	Branch B Secretary, nco@bowhunters...	7/9/2025, 10:59 A...	Inbox		
Re: Minutes of Mackay Meeting 5/7/25	National General Secretary	Branch B Secretary	7/9/2025, 11:04 A...	Inbox		
Re: Register for Mackay held Branch Titles	National General Secretary	Branch B Secretary	7/9/2025, 11:07 A...	Inbox		
Fwd: Collinsville Invitational Flyer	Full Boar	Branch B Secretary	7/9/2025, 7:19 PM	Inbox		
FW: 2025 AGM Circular Notice	National General Secretary	National General Secretary	7/11/2025, 11:15 ...	Inbox		
FBA 2026 Calendar	Full Boar Archers President	Branch B Secretary	7/13/2025, 5:57 ...	Inbox		
Re: 2026 Branch Shoot Calendar	Ian Lepinath	Branch B Secretary	7/21/2025, 10:2...	Inbox		
Requested Message Transcript	CrazyDomains.com Transcripts <no-r...	Branch B Secretary	7/24/2025, 3:37 P...	Inbox		
Mackay Shoot Calendar	Mackay District Bowmen	Branch B Secretary	8/1/2025, 7:24 A...	Inbox		
Knife & Axe Throwing Directive	National General Secretary	National General Secretary	8/1/2025, 12:10 P...	Inbox		
Re: 2026 Calendar	Hannah King	Branch B Secretary	8/4/2025, 1:34 P...	Inbox		
Fwd: Calendars	WAYNE SALMON	Branch B Secretary	8/4/2025, 4:47 P...	Inbox		
2025 AGM - Nomination of Elected Board Positions	National General Secretary	National General Secretary	7/25/2025, 12:01 P...	Inbox/INComing/Kerry Chandler		
Register for Mackay held Branch Titles	Branch B Secretary	National General Secretary	7/9/2025, 9:34 AM	Inbox/Sent		
Incident report - first aid injury Mackay Branch B titles	Branch B Secretary	nco@bowhunters.org.au	7/9/2025, 9:43 AM	Inbox/Sent		
Minutes of Mackay Meeting 5/7/25	Branch B Secretary	National General Secretary	7/9/2025, 10:21 A...	Inbox/Sent		
Re: Register for Mackay held Branch Titles	Branch B Secretary	National General Secretary	7/9/2025, 11:00 A...	Inbox/Sent		
Fwd: Register for Mackay held Branch Titles	Branch B Secretary	Branch B Controller	7/9/2025, 11:01 A...	Inbox/Sent		
Stuff for AGM	Branch B Secretary	Branch B Treasurer	7/9/2025, 11:34 A...	Inbox/Sent		
Re: Fwd: Collinsville Invitational Flyer	Branch B Secretary	Full Boar	7/11/2025, 9:56 A...	Inbox/Sent		
Nominations	Branch B Secretary	debandpetelamb@gmail.com	7/21/2025, 8:23 A...	Inbox/Sent		
Re: 2026 Branch Shoot Calendar	Branch B Secretary	Ian Lepinath	7/21/2025, 5:20 P...	Inbox/Sent		
Nomination form	Branch B Secretary	debandpetelamb@gmail.com, Tifann...	7/22/2025, 6:59 P...	Inbox/Sent		
Fwd: 2025 AGM - Nomination of Elected Board Positions	Branch B Secretary	Branch B Controller, Branch B Treasur...	7/25/2025, 3:34 P...	Inbox/Sent		
Fwd: Knife & Axe Throwing Directive	Branch B Secretary	Full Boar Archers ABA Rep, Collinsvill...	8/1/2025, 2:25 PM	Inbox/Sent		
Re: Want your website at the top of Google?	Branch B Secretary	info@strongholddigital.biz	8/3/2025, 4:09 PM	Inbox/Sent		
Re: 2026 Calendar	Branch B Secretary	Hannah King	8/4/2025, 1:50 PM	Inbox/Sent		

General Branch B Meeting Agenda

Meeting title:	General Meeting	
Meeting time and date:	1 st Oct 2025 7.00pm	
Meeting venue:	131 Framara Drive Kelso	
Attendees:	W Salmon, F. Hall, B Nelsen, J Hall(FBA), B Hughes(TDB),	
Phone in Attendees:	D Lamb, M Beard(MDB), B Smith(TB), I Lepinath(HB)	
Apologies:		
	Meeting Opened	Closed

Regular Business & Rebate compliance

Every Meeting		
Risk Management Issues to Report - <i>Ken Henderson is the point of contact for all Risk Management reports and enquiries and any problems with OHS or RM should be promptly advised to Ken Email address is nco@bowhunters.org.au</i>	Risk Mgmt Officer	NIL
Previous Meeting Minutes sent to National	Secretary	Yes
Has the monthly transactions been entered and reconciled in Xero to ensure the National Treasurer can complete National's GST obligations	Treasurer	N/A
All scores have been forwarded to the National Score Recorder	Score Recorder	N/A
Have all Branch Officers read the association's constitution, bylaws, policies, and procedures	All	Yes
Clubs having completing yearly audit & risk management • Mackay • Collinsville • Charters Towers • Townsville • Full Boar • Mt Isa • Hinchinbrook	Audit • Y • • • • • •	Risk Mgmt • • • Y • • • • Y

AGENDA ITEMS

2. MINUTES OF THE PREVIOUS MEETING – Meeting 09/08/2025 minutes reviewed and accepted
Correction, Mick Beard was appointed as Branch Coach
 - Moved Frank Sec Wayne CWO
3. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING -
 1. Hosting Club for Branch Safari hosting Club – Towers Bowhunters will host Branch Titles Weekend 14&15th March
 2. Hosting Club for State 3D Titles – Discussed, no outcome
 3. Attendance record for TDB Invitational still not received – Bret Hughes to follow up
 4. PayID as alternative to National re EftPos for Branches – To be carried over
 5. Defibrillator purchase – To be carried over
 6. Mt Isa & Kurrimine Calendars still outstanding – Wayne to follow up. Kurrimine has not submitted a calendar for couple of years, Damien Smith was last contact for Mt Isa

4. CORRESPONDENCE

Correspondence In

Search Messages					
Search for messages in Inbox on Secretary@abafhgbranchb.com					
☒ Search subfolders					
☒ Run search on server					
☒ Match all of the following					
Date 08/09/2025 is after					
Subject	From	Recipient	Date	Location	
Re Fwd: 2026 Branch Shoot Calendar	CBHC	Frank Hall <Secretary@abafhgbranchb.com>	8/19/2025, 8:31 PM	Inbox/INComing/Club Collinsville	
Re Fwd: 2026 Branch Shoot Calendar	CBHC	Frank Hall <Secretary@abafhgbranchb.com>, National Genera...	8/28/2025, 10:35 AM	Inbox/INComing/Club Collinsville	
Collinsville Invitational Attendance/Shoot fees 2025	CBHC	Treasurer Branch B <treasurer@abafhgbranchb.com>, Frank H...	9/6/2025, 7:14 PM	Inbox/INComing/Club Collinsville	
Towers Bowhunters Calendar 2026	cheryl hembow	Secretary@abafhgbranchb.com <Secretary@abafhgbranchb.c...	9/6/2025, 9:01 AM	Inbox/INComing/Club Towers	
Re Towers Bowhunters Calendar 2026	cheryl hembow	Frank Hall <Secretary@abafhgbranchb.com>	9/7/2025, 7:21 PM	Inbox/INComing/Club Towers	
Re Towers Bowhunters Calendar 2026	cheryl hembow	Secretary@abafhgbranchb.com	9/8/2025, 11:19 AM	Inbox/INComing/Club Towers	
Re ABA Bylaws - Amended 31st August 2025	Chris and Bec Nelson	Frank Hall <Secretary@abafhgbranchb.com>	9/21/2025, 9:17 AM	Inbox/INComing/Field Rep	
Re Special Meeting	Chris and Bec Nelson	Frank Hall <Secretary@abafhgbranchb.com>	9/28/2025, 1:51 AM	Inbox/INComing/Field Rep	
Requested Message Transcript	CrazyDomains.com Transcripts <no-reply@transcripts.crazydo...	Customer <secretary@abafhgbranchb.com>	8/14/2025, 2:01 PM	Inbox/INComing/Z Other	
Requested Message Transcript	CrazyDomains.com Transcripts <no-reply@transcripts.crazydo...	Customer <secretary@abafhgbranchb.com>	8/18/2025, 2:55 PM	Inbox/INComing/Z Other	
Requested Message Transcript	CrazyDomains.com Transcripts <no-reply@transcripts.crazydo...	Customer <secretary@abafhgbranchb.com>	9/28/2025, 9:52 AM	Inbox/INComing/Z Other	
Requested Message Transcript	CrazyDomains.com Transcripts <no-reply@transcripts.crazydo...	Customer <secretary@abafhgbranchb.com>	9/22/2025, 11:00 AM	Inbox/INComing/Z Other	

Correspondence Out

Search subfolders					
☒ Run search on server					
☒ Match all of the following					
Date 08/09/2025 is after					
Subject	From	Recipient	Date	Location	
Re 2026 Calendar	Frank Hall <Secretary@abafhgbranchb.com>	Hannah King	8/11/2025, 8:56 PM	Inbox/Sent/Z Other/Other Branches	
Re Fwd: Probationary Member Definition Update	Frank Hall <Secretary@abafhgbranchb.com>	Branch D Secretary	8/11/2025, 8:59 PM	Inbox/Sent/Z Other/Other Branches	
Thanks, State Flyer & Risk Mgmt Officer	Frank Hall <Secretary@abafhgbranchb.com>	debandpetelamb@gmail.com	8/11/2025, 9:17 PM	Inbox/Sent/Club Mackay	
Election Rules for Branches	Frank Hall <Secretary@abafhgbranchb.com>	Ralph Boden	8/13/2025, 2:03 PM	Inbox/Sent/National Other	
Re Election Rules for Branches	Frank Hall <Secretary@abafhgbranchb.com>	Full Boar	8/13/2025, 2:44 PM	Inbox/Sent/Club Full Boar	
Re 2026 Calendar	Frank Hall <Secretary@abafhgbranchb.com>	Ralph Boden	8/14/2025, 12:01 PM	Inbox/Sent/National Other	
Re 2026 Calendar	Frank Hall <Secretary@abafhgbranchb.com>	Hannah King	8/22/2025, 8:52 PM	Inbox/Sent/Z Other/Other Branches	
Re 2026 Calendar	Frank Hall <Secretary@abafhgbranchb.com>	Hannah King	8/22/2025, 9:01 PM	Inbox/Sent/Z Other/Other Branches	
Re 2026 Calendar	Frank Hall <Secretary@abafhgbranchb.com>	National General Secretary	8/23/2025, 9:03 AM	Inbox/Sent/Z Other/Other Branches	
AGM and following General Meeting	Frank Hall <Secretary@abafhgbranchb.com>	National General Secretary	8/23/2025, 9:25 AM	Inbox/Sent/Kerry Chandler	
Fwd: 2025 AGM - Nomination of Elected Board Positions	Frank Hall <Secretary@abafhgbranchb.com>	Branch B Controller <Controller@abafhgbranchb.com>, Branc...	9/3/2025, 10:06 AM	Inbox/Sent/Controller	
Re Towers Bowhunters Calendar 2026	Frank Hall <Secretary@abafhgbranchb.com>	cheryl hembow	9/7/2025, 6:24 PM	Inbox/Sent/Club Towers	
Re Collinsville Invitational Attendance/Shoot fees 2025	Frank Hall <Secretary@abafhgbranchb.com>	CBHC	9/8/2025, 8:53 PM	Inbox/Sent/Club Collinsville	
Re 2026 Calendar	Frank Hall <Secretary@abafhgbranchb.com>	Hannah King	9/14/2025, 7:56 PM	Inbox/Sent/Z Other/Other Branches	
Fwd: National Board Meeting Minutes 31st August 2025	Frank Hall <Secretary@abafhgbranchb.com>	Branch B Controller <Controller@abafhgbranchb.com>, Branc...	9/14/2025, 7:57 PM	Inbox/Sent/Controller	
Fwd: Expression of Interest - Hosting a future Safari or IFAA National Event	Frank Hall <Secretary@abafhgbranchb.com>	Branch B Controller <Controller@abafhgbranchb.com>, Branc...	9/14/2025, 7:58 PM	Inbox/Sent/Controller	
Re 2026 Branch Shoot Calendar	Frank Hall <Secretary@abafhgbranchb.com>	National General Secretary	9/14/2025, 8:07 PM	Inbox/Sent/Kerry Chandler	
Re 2025 National AGM	Frank Hall <Secretary@abafhgbranchb.com>	National General Secretary	9/14/2025, 8:10 PM	Inbox/Sent/Kerry Chandler	
Fwd: Collinsville Invitational Attendance/Shoot fees 2025	Frank Hall <Secretary@abafhgbranchb.com>	National General Secretary	9/15/2025, 7:47 AM	Inbox/Sent/Kerry Chandler	
Re 2026 Branch Shoot Calendar	Frank Hall <Secretary@abafhgbranchb.com>	National General Secretary	9/15/2025, 7:39 PM	Inbox/Sent/Kerry Chandler	
Re 2025 National AGM	Frank Hall <Secretary@abafhgbranchb.com>	National General Secretary	9/15/2025, 7:41 PM	Inbox/Sent/Kerry Chandler	
Re 2025 National AGM	Frank Hall <Secretary@abafhgbranchb.com>	National General Secretary	9/16/2025, 5:20 PM	Inbox/Sent/Kerry Chandler	
Fwd: ABA Bylaws - Amended 31st August 2025	Frank Hall <Secretary@abafhgbranchb.com>	Branch B Controller <Controller@abafhgbranchb.com>, Branc...	9/19/2025, 11:55 AM	Inbox/Sent/Broadcast	
Special Meeting	Frank Hall <Secretary@abafhgbranchb.com>	Full Boar Archers ABA Rep <FBArep@abafhgbranchb.com>, C...	9/27/2025, 2:45 PM	Inbox/Sent	
Re 2026 Calendar	Hannah King	Frank Hall <Secretary@abafhgbranchb.com>	8/22/2025, 6:51 PM	Inbox/INComing/Z Other/Other Branches	
Re 2026 Calendar	Hannah King	Frank Hall <Secretary@abafhgbranchb.com>	8/23/2025, 9:05 PM	Inbox/INComing/Z Other/Other Branches	
Re 2026 Calendar	Hannah King	Frank Hall <Secretary@abafhgbranchb.com>	9/16/2025, 3:58 PM	Inbox/INComing/Z Other/Other Branches	
Koya - Treasurer@abafhgbranchb.com	Koya - Treasurer@abafhgbranchb.com	Frank Hall <secretary@abafhgbranchb.com>	8/23/2025, 8:56 AM	Inbox/INComing/Treasurer	
Flyer	Mackay District Bowmen	Frank Hall <secretary@abafhgbranchb.com>, Recorder Branc...	8/11/2025, 7:40 PM	Inbox/INComing/Club Mackay	
Re AGM and following General Meeting	National General Secretary	'Frank Hall <Secretary@abafhgbranchb.com>	8/25/2025, 1:33 PM	Inbox/INComing/Kerry Chandler	
Re 2026 Branch Shoot Calendar	National General Secretary	National General Secretary	9/2/2025, 2:39 PM	Inbox/INComing/Kerry Chandler	
Re 2025 AGM Circular Notice	National General Secretary	National General Secretary	9/2/2025, 2:55 PM	Inbox/INComing/Kerry Chandler	
Re 2025 AGM - Nomination of Elected Board Positions	National General Secretary	National General Secretary	9/2/2025, 3:15 PM	Inbox/INComing/Kerry Chandler	
Re Expression of Interest - Hosting a future Safari or IFAA National Event	National General Secretary	National General Secretary	9/12/2025, 3:56 PM	Inbox/INComing/Kerry Chandler	
Re 2025 National AGM	National General Secretary	Wayne Salmon, Frank Hall <secretary@abafhgbranchb.com>	9/12/2025, 4:32 PM	Inbox/INComing/Kerry Chandler	
Re National Board Meeting Minutes 31st August 2025	National General Secretary	National General Secretary	9/12/2025, 5:10 PM	Inbox/INComing/Kerry Chandler	
Re 2026 Branch Shoot Calendar	National General Secretary	'Frank Hall <Secretary@abafhgbranchb.com>	9/15/2025, 8:26 AM	Inbox/INComing/Kerry Chandler	
Re 2025 National AGM	National General Secretary	'Frank Hall <Secretary@abafhgbranchb.com>	9/15/2025, 8:34 AM	Inbox/INComing/Kerry Chandler	
Re Collinsville Invitational Attendance/Shoot fees 2025	National General Secretary	'Frank Hall <Secretary@abafhgbranchb.com>	9/15/2025, 8:37 AM	Inbox/INComing/Kerry Chandler	
Re 2026 Branch Shoot Calendar	National General Secretary	'Frank Hall <Secretary@abafhgbranchb.com>	9/16/2025, 3:56 PM	Inbox/INComing/Kerry Chandler	
Re 2025 National AGM	National General Secretary	'Frank Hall <Secretary@abafhgbranchb.com>	9/16/2025, 4:08 PM	Inbox/INComing/Kerry Chandler	
Re 2025 National AGM	National General Secretary	'Frank Hall <Secretary@abafhgbranchb.com>	9/17/2025, 1:06 PM	Inbox/INComing/Kerry Chandler	
2025 Notice of AGM	National General Secretary	National General Secretary	9/17/2025, 3:06 PM	Inbox/INComing/Kerry Chandler	
2025 AGM - Details of Candidates Notice	National General Secretary	National General Secretary	9/17/2025, 3:37 PM	Inbox/INComing/Kerry Chandler	
ABA Bylaws - Amended 31st August 2025	National General Secretary	National General Secretary	9/18/2025, 4:30 PM	Inbox/INComing/Kerry Chandler	
FW: 2023 National AGM	National General Secretary	Wayne Salmon, Frank Hall <secretary@abafhgbranchb.com>	9/22/2025, 4:25 PM	Inbox/INComing/Kerry Chandler	
Re Election Rules for Branches	Ralph Boden	Frank Hall <Secretary@abafhgbranchb.com>	8/13/2025, 4:56 PM	Inbox/INComing/National Other	
Fwd: Branch Representative meeting	WAYNE SALMON	Frank Hall <secretary@abafhgbranchb.com>	8/22/2025, 10:07 PM	Inbox/INComing/Club Townsville	
Fwd: Flight Centre - Trip details confirmed	WAYNE SALMON	Frank Hall <secretary@abafhgbranchb.com>	9/2/2025, 5:33 AM	Inbox/INComing/Club Townsville	

5.	BUSINESS ARISING FROM CORRESPONDENCE - - Refer item 8 of Agenda - Branch rep for AGM - Branch BPC Officer - Request for Branch Report to AGM from National - Only one report received from Mackay District Bowmen for Branch report, no other reports received by Secretary to prepare Branch report, no branch report will be prepared for 2025.
6.	TREASURER'S MOTIONS Move outstanding expenses to be paid as per NIL report be Approved Moved – Seconded - Move Upcoming Expenses Payable as per NIL Report be Approved Moved - Seconded - TREASURER'S REPORT Refer attached - Nil BUSINESS arising from Treasurers reported
7.	SUBCOMMITTEE AND OTHER REPORTS <i>Attach reports.- Treasurers</i> <i>Risk Management - NIL</i>
8.	ELECTION/APPOINTMENT OF OFFICE BEARERS - Branch rep for AGM - Beck Nelsen volunteered to hold position for Branch, no other nominations. Beck Nelsen appoint as Branch B Rep. - Beck will not be able to attend 2025 National AGM. She will prepare a proxy for the meeting - Branch BPC Officer - Jyri livonen – reappointed to the position
9.	MOTIONS ON NOTICE <i>Include the full wording of all motions on notice and attach relevant supporting documentation. - NIL</i>
10.	GENERAL BUSINESS - - Approval of Branch Calendar prior to National AGM Extensive discussion in regard to failings of Branch calendar preparation, with Example of 5 Invitational/Inter Club shoots occurring within a 9 week period. This affected numbers at shoots costing Clubs money due to poor attendance. The number of branch shoots with the introduction of State 3D Titles is now 5 events every 3 years. <i>(6 events if we take up option of IFAA State Titles)</i> Inclusion of current Invitationals will take that number to 23. This means 8 events per year, this does not then include InterClub shoots, the blanket acceptance of Club calendars without coordination and the addition of interclub shoots means that the problem will continue. It is moved that Branch calendar be approved as provided, with revision of Tower Memorial Shoot to now be Branch safari Moved I Lepinath Sec Debbie Lamb CWO
12.	NOTICE OF MOTIONS - Nil

13.	NEXT MEETING – 28th January 2026 7.00pm – location TBA CARRY OVER 1. Hosting Club for State 3D Titles – Discussed, no outcome 2. Attendance record for TDB Invitational still not received 3. PayID as alternative to National re EftPos for Branches 4. Defibrillator purchase
14.	MEETING CLOSE

2026 ABA Master Shoot Calendar

Date	Ranking Type of Shoot	Shoot Style i.e ABA, 3D, IFAA or other	Club
January			
Sat 3rd			
Sun 4th		Fun Shoot	Hinchinbrook
Sat 10th			
Sun 11th		ABA Target & IFAA Animal Round	Full Boar Archers
Sat 17th			
Sun 18th		3D Shoot	Mackay District Bowmen
		ABA	Hinchinbrook
		ABA	Collinsville Barebow Hunters
Sat 24th			
Sun 25th		3D Target & IFAA Field Round	Full Boar Archers
Sat 31st			
February			
Sun 1st		ABA	Mackay District Bowmen
		3D round, Knife and Axe	TDB
Sat 7th		Fun Shoot	Hinchinbrook
Sun 8th		ABA Target & IFAA Animal Round	Full Boar Archers
		ABA	Towers Bowhunters
Sat 14th			
Sun 15th		3D Shoot	Mackay District Bowmen
		ABA	Hinchinbrook
		ABA	Collinsville Barebow Hunters
		3D Round (Pete Pikens.)	TDB
Sat 21st			
Sun 22nd		3D Target & IFAA Field Round	Full Boar Archers
Sat 28th		Fun Shoot	Towers Bowhunters
March			

Sun 1st		ABA Fun Shoot ABA Round	Mackay District Bowmen Hinchinbrook TDB
Sat 7th			
Sun 8th		ABA Target & IFAA Animal Round	Full Boar Archers
Sat 14th		Memorial Camp Over	Mackay District Bowmen
		Alan & Del Memorial Invitational	
	Club Invitational	Shoot	Towers Bowhunters
Sun 15th		Traditional Shoot	Mackay District Bowmen
		ABA	Hinchinbrook
		ABA	Collinsville Barebow Hunters
		Alan & Del Memorial Invitational	
	Club Invitational	Shoot	Towers Bowhunters
Sat 21st			
Sun 22nd		3D Target & IFAA Field Round	Full Boar Archers
		3D Round (Dick Snape)	TDB
		Fun Shoot	Towers Bowhunters
Sat 28th			
Sun 29th			
April			
	ABA National		
Fri 3rd	Safari	ABA	
Sat 4th		ABA	TBC
Sun 5th		3D	
		Fun Round	Full Boar Archers
Mon 6th		3D	
Sat 11th			
Sun 12th		Fun Shoot	Hinchinbrook
		ABA Round	TDB
		ABA	Towers Bowhunters
Sat 18th			
Sun 19th		3D Shoot	Mackay District Bowmen
		ABA	Collinsville Barebow Hunters
		3D Target & IFAA Field Round	Full Boar Archers
Sat 25th			
Sun 26th		ABA	Hinchinbrook
		Fun Shoot	Towers Bowhunters
May			
Fri 1st	Club Invitational	Invitational Shoot	TDB
Sat 2nd		ABA Target & IFAA Animal Round	Full Boar Archers
	Club Invitational	Invitational Shoot	TDB
Sun 3rd		ABA	Mackay District Bowmen
	Club Invitational	Invitational Shoot	TDB
Sat 9th			

Sun 10th		Fun Shoot ABA	Hinchinbrook Towers Bowhunters
Sat 16th			
Sun 17th		3D Shoot ABA 3D Target & IFAA Field Round 3D Round Knife and Axe	Mackay District Bowmen Collinsville Barebow Hunters Full Boar Archers TDB
Sat 23rd			
Sun 24th		ABA CancerShoot	Hinchinbrook Towers Bowhunters
Sat 30th			
Sun 31st		ABA Target & IFAA Animal Round ABA Round	Full Boar Archers TDB
June			
Sat 6th	Club Invitational	ABA	Hinchinbrook
Sun 7th	Club Invitational	ABA ABA ABA	Hinchinbrook Mackay District Bowmen Towers Bowhunters
Sat 13th			
Sun 14th		3D Target & IFAA Field Round 3D Round (Col Meacham	Full Boar Archers TDB
Sat 20th			
Sun 21st		3D Shoot Fun Shoot ABA Fun Shoot	Mackay District Bowmen Hinchinbrook Collinsville Barebow Hunters Towers Bowhunters
Sat 27th			
Sun 28th		ABA Target & IFAA Animal Round ABA Round	Full Boar Archers TDB
July			
Sat 4th		IFAA Nationals - Dates & Venue TBC	
	Club Invitational	ABA	Mackay District Bowmen
Sun 5th	Club Invitational	ABA	Mackay District Bowmen
Sat 11th			
Sun 12th		Fun Shoot 3D Target & IFAA Field Round 3D Round. - Handicap Shoot ABA	Hinchinbrook Full Boar Archers TDB Towers Bowhunters
Sat 18th		FBA Invitational	Full Boar Archers
Sun 19th		FBA Invitational 3D Shoot	Full Boar Archers Mackay District Bowmen
Sat 25th			
Sun 26th		ABA ABA	Hinchinbrook Collinsville Barebow Hunters

		ABA Target & IFAA Animal Round ABA Round Fun Shoot	Full Boar Archers TDB Towers Bowhunters
August			
Sat 1st			
Sun 2nd		ABA Fun Shoot	Mackay District Bowmen Hinchinbrook
		ABA	Towers Bowhunters
Sat 8th	Club Invitational	ABA	Collinsville Barebow Hunters
Sun 9th	Club Invitational	ABA 3D Target & IFAA Field Round	Collinsville Barebow Hunters Full Boar Archers
Sat 15th			
Sun 16th		3D Shoot ABA Round	Mackay District Bowmen TDB
Sat 22nd			
Sun 23rd		ABA ABA Target & IFAA Animal Round Fun Shoot	Hinchinbrook Full Boar Archers Towers Bowhunters
Sat 29th			
Sun 30th		3D - TRAD SHOOT	TDB
September			
Sat 5th			
Sun 6th		ABA Fun Shoot 3D Target & IFAA Field Round ABA Round	Mackay District Bowmen Hinchinbrook Full Boar Archers TDB
Sat 12th			
Sun 13th		ABA	Towers Bowhunters
Sat 19th		3D Tac	TDB
	Club Invitational	Tri Format Invitational	Full Boar Archers
Sun 20th	Club Invitational	Tri Format Invitational ABA 3D Shoot 3D Tac	Full Boar Archers Collinsville Barebow Hunters Mackay District Bowmen TDB
Sat 26th			
Sun 27th		ABA Fun Shoot	Hinchinbrook Towers Bowhunters
October			
Sat 3rd			
Sun 4th		ABA Shoot Fun Shoot 3D Target & IFAA Field Round	Mackay District Bowmen Hinchinbrook Full Boar Archers

Sat 10th	AGM		Venue - TBC
Sun 11th		3D Round	TDB
		ABA	Towers Bowhunters
Sat 17th			
Sun 18th		3D Shoot & AGM	Mackay District Bowmen
		ABA	Collinsville Barebow Hunters
		ABA Target & IFAA Animal Round	Full Boar Archers
Sat 24th			
Sun 25th		ABA	Hinchinbrook
		ABA Round	TDB
		Fun Shoot	Towers Bowhunters
Sat 31st			
November			
Sun 1st		ABA	Mackay District Bowmen
		3D Target & IFAA Field Round	Full Boar Archers
Sat 7th			
Sun 8th		Fun Shoot	Hinchinbrook
		ABA Round	
		ABA	Towers Bowhunters
Sat 14th			
Sun 15th		3D Shoot	Mackay District Bowmen
		ABA	Collinsville Barebow Hunters
		ABA Target & IFAA Animal Round	Full Boar Archers
Sat 21st			
Sun 22nd		ABA	Hinchinbrook
		3D Round (More Ass than Class)	TDB
		Fun Shoot	Towers Bowhunters
Sat 28th			
Sun 29th		3D Target & IFAA Field Round	Full Boar Archers
December			
Sat 5th		Christmas Breakup Shoot	Hinchinbrook
Sun 6th		ABA	Mackay District Bowmen
		Christmas Breakup Shoot	Hinchinbrook
Sat 12th			
Sun 13th		ABA Target & IFAA Animal Round	Full Boar Archers
Sat 19th			
Sun 20th		ABA	Collinsville Barebow Hunters
Sat 26th			
Sun 27th		3D Target & IFAA Field Round	Full Boar Archers

General Branch B Meeting Agenda

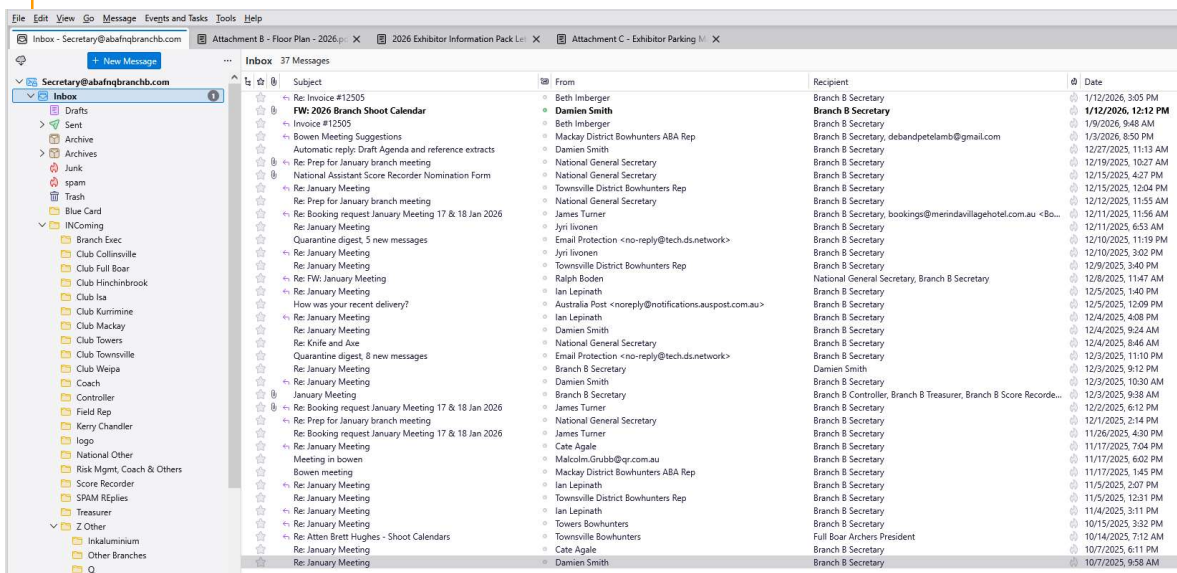
Meeting title:	General Meeting / Branch B Conference
Meeting time and date:	17-18 th January 2026
Meeting venue:	Merinda Hotell
Attendees:	W. Salmon, B. Nelson, K. Siely, M. Siely, F. Hall, M. Beard, D. Lamb, B. Hughes, I Leipanath, J. Hall, L. Mackie, B. Smith
Visitors:	c. Leipanath, R. Hughes, Ellis Burkner. P. Lamb. A. Smith
Apologies:	C. Finch
	Meeting Opened 12.00 noon 17 th January 2026
	Meeting Closed 2.00 pm 18 th January 2026

Regular Business & Rebate compliance

Every Meeting			
	Risk Management Issues to Report - <i>Ken Henderson is the point of contact for all Risk Management reports and enquiries and any problems with OHS or RM should be promptly advised to Ken Email address is nco@bowhunters.org.au</i>	Risk Mgmt Officer	Nil
	Previous Meeting Minutes sent to National	Secretary	Yes
	Has the monthly transactions been entered and reconciled in Xero to ensure the National Treasurer can complete National's GST obligations	Treasurer	Yes
	All scores have been forwarded to the National Score Recorder	Score Recorder	Yes
	Have all Branch Officers read the association's constitution, bylaws, policies, and procedures	All	Yes
	Clubs having completing yearly audit & risk management • Mackay • Collinsville • Charters Towers • Townsville • Full Boar • Mt Isa • Hinchinbrook	Audit Yes Yes • • Yes • •	Risk Mgmt Yes • Yes Yes Yes • Yes

AGENDA ITEMS

- | | |
|----|--|
| 2. | <p>MINUTES OF THE PREVIOUS MEETING – General Meeting 1st Oct 2025 minutes reviewed and accepted</p> <ul style="list-style-type: none"> • Read F.Hall • Move to be Accepted - Moved F. Hall / Sec W. Salmon CWO |
| 3. | <p>BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING -</p> <ol style="list-style-type: none"> 1. Carry Over <ul style="list-style-type: none"> • Hosting Club for State 3D Titles <ul style="list-style-type: none"> • No Club felt they were able to commit to hosting 3D at this Stage. It is therefore decided that Branch B would decline the opportunity to Host the State #D Titles in 2026 • PayID as alternative to National re EftPos for Branches <ul style="list-style-type: none"> • Kyra has has set up PayID for the purpose of making payments such as nomination for Branch events etc. • PayID is “treasurer@abafnqbranchb.com” • Defibrillator purchase <ul style="list-style-type: none"> • Decision to be defer until Funding mechanisms for all items can be developed. To be discussed as part of General Business • New set 3 Target sets for each Club <ul style="list-style-type: none"> • This was a possibility of a rollout from National to all clubs across Australia, Wayne reported this will not be happening. 2. Calendar Change Tower to host Branch Safari Approval required for Targets and Trophies <ul style="list-style-type: none"> • Moved that Treasurer be authorised to purchase 1 set each of Set 1 and Set 2 from Action Graphics • Moved D. Lamb / Sec B Nelson CWO |
| 4. | <p>CORRESPONDENCE
 <i>Correspondence In – 37 emails</i></p> <ul style="list-style-type: none"> • <i>New Isa Calendar</i> • <i>2026 National Measurers Course - 9 Dec 2025</i> • <i>ABA Constitution Change - Adopted 11th October 2025</i> • <i>Remaining emails were in generally in Reference to Jan meeting</i> |



Correspondence Out – 21 emails

Subject	From	Recipient	Date
Re: Invoice #12505	Branch B Secretary	Beth Imberger	1/12/2026, 2:46 PM
Re: Bowen Meeting Suggestions	Branch B Secretary	undisclosed-recipients;	11/3/2025, 10:23 AM
Draft Agenda and reference extracts	Branch B Secretary	Mackay District Bowhunters ABA Rep, debandpetelamb@gmail...	1/4/2026, 5:30 PM
Prep for January branch meeting	Branch B Secretary	undisclosed-recipients;	12/27/2025, 11:13 AM
Re: January Meeting	Branch B Secretary	National General Secretary	11/28/2025, 4:41 PM
Position Description	Branch B Secretary	Ian Lepinath	12/5/2025, 11:19 AM
Booking request January Meeting 17 & 18 Jan 2026	Branch B Secretary	Branch B Field Rep	12/12/2025, 7:59 AM
January Meeting	Branch B Secretary	bookings@merindavillagehotel.com.au	11/24/2025, 2:38 PM
Fwd: 2026 National Measurers Course	Branch B Secretary	Jyri Iivonen	12/10/2025, 2:11 PM
Knife and Axe	Branch B Secretary	Branch B Field Rep, coach@abafnqbranchb.com	12/9/2025, 3:22 PM
January Meeting	Branch B Secretary	National General Secretary	12/9/2025, 9:19 AM
Re: where to find Risk management form	Branch B Secretary	Cate Agale	11/17/2025, 8:15 AM
Re: Branch B Calendars	Branch B Secretary	CBHC	11/26/2025, 2:16 PM
January Meeting	Branch B Secretary	Townsville Bowhunters	11/6/2025, 10:29 AM
Confirming	Branch B Secretary	Branch B Controller, Branch B Treasurer, Branch B Score Recorder...	11/6/2025, 10:59 AM
Re: 2026 Branch Shoot Calendar	Branch B Secretary	Townsville Bowhunters	11/4/2025, 10:55 AM
Re: Fwd: QLD 3D State Titles	Branch B Secretary	Damien Smith	11/4/2025, 10:46 AM
Re: Townsville District Bowhunters Calendar	Branch B Secretary	WAYNE SALMON	11/3/2025, 5:05 PM
Re: January Meeting	Branch B Secretary	Townsville Bowhunters, Townsville District Bowhunters President	10/28/2025, 3:38 PM
Branch info	Branch B Secretary	Towers Bowhunters	10/16/2025, 11:35 AM
		South QLD Score Recorder	10/9/2025, 10:49 AM

5. **BUSINESS ARISING FROM CORRESPONDENCE -**
 1. Branch Calendar to be updated and sent through to National's
 2. National Measurers Course to be held in Melbourne,
 - Move that Beck Nelson be Branch Nominee to attend National Measurers Course in June.
 - Moved K Seily / Sec F Hall CWO
 3. ABA Constitution Change - Adopted 11th October 2025
 - Branch wishes to express concern that changes to the Constitution were not widely advertised, acknowledge that the current change has little or no affect on Branch operation or Clubs but the precedent of change without wide member consultation is of a concern as to how do the Board member ensure they are correctly representing the membership
6. **TREASURER'S MOTIONS**
Move outstanding expenses to be paid as per NIL
report be Approved
Moved – K Seily Seconded - F Hall CWO
Move Upcoming Expenses Payable as per NIL
Report be Approved
Moved - K Seily Seconded - B Nelson CWO

TREASURER'S REPORT
Refer attached

BUSINESS arising from Treasurers reported
 -
7. **SUBCOMMITTEE AND OTHER REPORTS**
Attach reports.- Treasurers
Risk Management - NIL
8. **ELECTION/APPOINTMENT OF OFFICE BEARERS**
If applicable.- NIL
9. **MOTIONS ON NOTICE**
Include the full wording of all motions on notice and attach relevant supporting documentation. – NIL
10. **GENERAL BUSINESS -**
 - Under General Business Several Presentation were made by Field rep, Treasurer and Secretary and Representatives for 3 Clubs
 - After Presentations a session was held for a conscientious to be reached on identifiable issues that should be discuss and resolved. The issues identified Refer Table
 - After which two groups were formed containing a representative from each club and representation from the branch executive

As a result of discussions further opportunities and requirement were identified and submitted in final convened meeting session

[illegible]

	• Knife and Axe Insurance across all clubs • Training Days at club on decided date – Coach/BPC/Measurer	
	TDB • Trophy Standards - ie due to the fact their are so many divisions (be good if these could be reduced) maybe their is a club standard for invitationals that only a trophy is given to 1st for each division as it is quite an expense if having to issue 1st, 2nd and 3rd for each division. • Score Recorder programme standardised across all clubs so potentially at invitationals and such other clubs could assist the score recording as everyone has same system. • Coaching - Allocation of Coaching and levels of Coaching provide to the coaches. Some clubs bigger than others so need more allocation of coaches, in particular to run Come and Try days or run 4 week courses etc to introduce more members. • ABA meetings advertised well in advance to branches so that representation of Clubs can attend. • Hunting Awards (ABA related) Why do members need to buy own patches, This should be paid for and issued by ABA. • In relation to invitationals Branch pays for cubs and juniors to attend and shoot, enticing more families to travel to these events maybe.	Brett Hughes
	Mackay • Clarify the process of Branch collecting fees from the clubs, how it is being used and whether changes need to be made, a couple examples being more, money from the branch for clubs hosting branch and state events, maybe clubs helping with fundraising for the branch. • Better communication between the clubs and between clubs and the branch maybe promoting the web page, or having branch social media accounts. • Better support for people taking club and branch positions starting at a club level right through to better national support. • Coaching re-accreditation for club coaches, appointment of a branch coach, a coordinated approach to coaching for all clubs in the branch and more support from national with the coaching program. • Lack of promotion of the branch itself to the clubs and club members • A coordinated approach to new shooters across all clubs, come and try days, information about the ABA, types of Archery, coaching and hunting. • More support from the branch to promote hunting especially for new members that are interested, maybe have a list of people the can provide hunting opportunities and education for new hunters.	Mick Beard
	Groups discussion to work on Branch Issues and how to address them • Form 2 groups with issues addressed to each group • One member from each club to each group • Groups will report back on outcomes, then issues swapped • Propose Beck to chair Group 1 - Frank to chair Group 2 • Remaining Branch members to • initially discuss duties roles and mechanism e.g. plan meeting dates, attendees, methods eg teleconference etc • Consider initial feedback and work with Groups as required to refine outcomes	

Summary and outcomes of Group Discussions

The conference broke into 2 groups each taking a selection of topics for discussion, After group discussions the conference reconvened to make decisions determine policies and forward motions

Score Recorder Program to be identified and shared between Clubs

It is known that several clubs have developed Score Recorder Programs for Club use. By sharing and having a common program at all clubs it could strengthen the longevity of the system and allow for score recorders to help out between clubs as well as the possibility of continuous improvement.

It was also recognized that there is a varying levels of computer literacy between club as well as issues of resources such as PC ownership and availability of Printers

Final discussions recommended that the Score Recorder will identify any suitable and shareable existing score recorder programs that could be shared with all clubs

- A criteria was established to help Branch Score Recorder to select suitable programs to recommend to the Branch Committee.
 - Mechanisms must be in place to ensure longevity of program beyond current membership and have a suitable support format available
 - The cost of any system must be as minimal as possible for potential benefits achieved
 - has a mechanism that can ensure club data security in the case of loss of PC or departure of club current Score recorders
 - Is up-datable with extract from Branch score recorders program that includes, ABA#, Name, ABA renewal Date, Individuals Division and Grades.
 - Is able to print competition reports that can also be used is mail-match documents
 - and if possible accept input from mobile apps to reduce data entry errors

Standardization of Trophies between clubs and mechanisms to manage costs

Discussion centered around standardization of Trophies for all Inter-Clubs and Branches competitions with a view of reducing costs. Everyone also agreed that on the importance of something "showy" or "tactile" for Juniors and Cubs. Some possibilities were raised such as 1st 2nd 3rd Ribbons or Buttons. Adult did not need similar but the use of Certificates has been sufficient in the past. Medallions have been used for J&C and has generally been well received in past years.

An alternate to Certificates has been discussed and was further developed, this is the use of system used in Branch D where a person is awarded a Board at their first podium event and subsequently plaques /name plates for further podium places to be attached to the board previously awarded. The idea is that the Plaques would be engraved with Club and place only to keep as generic as possible. Differentiation between clubs and Branch is via the color of the plaque/name plate with each Club and Branch having unique color for their plaques. It was also suggested that due to the environment in FNQ that boards be something that will not degrade in heat & humidity such as a metal style board.

The Plaques would be held and order replenishment would be done by the Branch Score recorder. A "special" plaque along with Medallions or similar may be required for State events. Further investigation is required to develop initial set up costs and ongoing expenses as well as mechanisms for clubs to pay for plaques and boards as required. General feel was both Plaque and Medallions could be handed out with the idea to use up the excess 'stock' some clubs have of the medallions.

Committee discussion - It was mentioned that TDB & Collinsville have already bulk medallions that maybe suitable for Branch to purchase from them and remove central stickers for sale out to other clubs, Lindsay Mackie and Brett Hughes to report back to Branch meeting in Towers whether this is of interest to the Clubs and if possible.

Actions

- Lindsay Mackie and Brett Hughes to report back to Branch meeting in Towers whether sale of Club held Medallions is of interest to the Clubs and if possible.
- All reps to discuss with Clubs what is the preference, whether their members would like to make their own board or purchase one along with rough numbers, and report at March Meeting
 - Certificates vs Plaques; what is best for J&Cs
 - Whether J&Cs receive Medallion and Plaques – Group discussion; general feel was both with the idea to use up the excess 'stock' some clubs have of the medallions.

Coaching/Training within the Branch

Discussion around Training held a great level of agreement between Clubs and attending Branch Trainers along with the concern that the Branch had failed to provide clear delivery of what would be provided and why certain courses were not available in the past.

Motion

Move that the following Policy be adopted.

Mover F Hall Sec I Leipanath - CWO

Training Program Policy

That persons holding or appointed to training roles shall select a spokesperson that with consultation with other members holding training roles will present a training calendar at the first Branch Meeting after the date of the AGM and program is to be included in Branch Calendar publications.

Shoot Fees, identify there a mechanism for reducing Fees especially for Families with particular regard to Juniors and Cubs

It was discussed that the cost of Inter-Club and Branch nominations is a possible barrier to attendance. Discussion centered around J&Cs specifically. It was suggested that National be approached to subsidise J&Cs nomination in the form of a rebate to the hosting club after attendance. Clubs would send in their attendance sheet for shoot and National would pay to Club \$15 per attending Junior or Cub ABA competitor.

A Motion will be presented to next meeting to submit to National for inclusion on next National Meeting agenda.

Another mechanism for minimising cost for attendance was that Clubs register as "Activity Providers" with the Qld Gov. and members apply for Play on vouchers for each child,. The Club would receive \$200 per voucher and could be used to pay for Competition Nomination and fortnightly Club nominations to the value of the \$200.

Actions

Brett Hughes to write and present 1 or 2 Motion(s) to be voted on at March Branch meeting to put to National to increase Membership rebate % and to Rebate to Clubs of \$15 per head for J&Cs attending Competitions.

Funding Branch, identify long term solution of how monies can be raised other than via means other than by increase in nomination Fees

It was identified that there is a desire amongst clubs to receive financial support from branch under 7.4.13 of the Bylaws and that under the to be able to support this need the Branch must operate on a profitable basis. There is also a requirement that the Branch holds sufficient funds to support normal operating expenses such as trophies and Targets for Branch events where outlay precedes income.

Suggestion of mechanisms are

- Larger longer term Raffles that could be sold beyond the event or the clubs but rather club members would be encouraged to take tickets to work place to expand potential sales of tickets.
- Branch Bulk purchases items such as Medallions and on sells to Clubs on as need basis with small markup. Both saving costs to the Clubs and raising money for the Branch.

The outcome of discussions recognized the benefit of the concepts but also acknowledge that this does not fit with any existing Committee position. It was therefore decided that a position of Funding Officer should be called and that on the appointment of a person to that position the above ideas and other could be implemented.

Nominations for Funding officer will be called at next Branch Meeting.

Branch Fees

A Topic was identified to review current system of monthly "grading rounds" fees paid by Clubs to branch and Branch rebates for hosting Branch events. The Treasure pointed out the amount of work coordinating with Branch Score Recorder and issuing multiple invoices for small amounts especially when Clubs may miss sending in grading round scores in a regular time and format.

In earlier presentation on how other Branches function in regard to when and how Branch collect funds for Branch operation. It was identified that this system was far simpler. To that end

discussion would be held over to consider the outcome of the adoption of alternative formats for the Branch. (refer Attachment 2) Discussion were passed over to first see the decisions of the Committee and if they would adopt a different position.

To address the number of Competitors in Division and possible short term solutions.

The discussions expressed concerns about the smaller numbers attending shoots. This has a variety of issues such as many divisions having less than 3 and often only one archer in a division. This fails to offer actual competition and excessive medallion for number of Competitors and flagging interest due to lack of competition

It is recognised that Branch shoots must be run in adherence to ABA Rules and the Branch shoots hold the recognition of ABA, but, Clubs may vary rules to suit the format of an event they will hold.

Under Rule 2 of the National Field Round Rules for National Archery Games *"Where it is impracticable to provide full division of competition grades and shooting divisions, the Club, Branch, State or National organisers shall exercise such discretion as necessary, and adapt such grades and divisions in any combination or combinations, as is desirable and necessary."*

A variety of mechanisms were discussed to achieve the combining of Divisions,

- Combining Grades based on style felt that this penalized the less skilled archer
- Combining of Styles base on skills of archers e.g. Combine A Grade BHC with BHU would be too complex as Score recorder is trying to organise Archers into groups and take nominations prior to event.
- The skill of an archer is measured by score and is the same regardless of gender, all styles have the same grouping to achieve a grade. The example of Mel McDonald was raised as an example of this combining of Gender Division, Mel in the past nominated into men's division and this not only increased competition in that style and grade but created an actual competition between all archers for a podium position. This was therefore considered the fairest format for combining archers and was supported by all ladies attending who compete at Inter-club and Branch shoots.

The following motions were put forward.

Branch

1. A motion was presented to the Committees
 - Moved that After the 2026 Branch Safari that for all Branch shoots other than State Titles the male and female divisions will be combined for all adult divisions except where there are 5 or more competitors of the same grade and style in each gender division.

Moved B Nelson, Sec D Lamb Vote 9 For / 1 Against Motion Carried

Clubs

2. For Club invitationals the Branch provided the following suggestion to try and create a commonality between Clubs holding Inter Club events
 - Moved that Branch Committee supports/recommends club reduce divisions for adult archers to Sighted and Un-Sighted by combining Compound styles of BHU, BHL & FU and also combines Longbow, Recurve and Historic bows by archer grading and gender.

Moved B Hughes Sec K Seily CWO

Shoot Formats for Branch events

At Mackay State Titles event in October 2025, some individual express concern in regard Smoke and heat making the completion of the 3rd round on the first day extremely difficult. Under Rule 8 of the Rules for National Archery Games for Branch and State Titles the normal format is 2 rounds by 3 arrows and 2 rounds by 1 arrow but this maybe varied if *"the format of such other rounds as recommended to and approved by the Vice President, Field Division"*

The format used at Mackay State Titles was 1 rounds by 3 arrows and 1 rounds by 1 arrow followed by 1 round by 2 arrows, both arrows scoring first arrow scores.

Some concern was expressed in as there could be an excessive time where nothing will occur if start times remain similar to current event times.

Motion

Moved that Branch B recommend to Vice President, Field Division that after the completion of March Branch Titles shoot format for Branch B events shall be 1 rounds by 3 arrows and 1 rounds by 1 arrow followed by 1 round by 2 arrows, both arrows scoring first arrow scores and this would also be the suggested format for any Inter-Club events.

Moved B Nelson, Sec L Mackie CWO

1. **Copy of Text sent to National** 20/01/26 3:10pm

Attention - Vice President, Field Division

A motion was presented to and was passed by the Branch B Committee

Moved that Branch B recommend to Vice President, Field Division that after the completion of March Branch Titles shoot format for Branch B events shall be 1 round by 3 arrows and 1 round by 1 arrow followed by 1 round by 2 arrows, both arrows scoring first arrow scores. and this would also be the suggested format for any Branch B Inter-Club events.

Moved / B Nelson, Sec / L Mackie Carried without objection

Copy of Reply from National 20/01/26 5:20pm

Hi frank,

Thanks for your enquiry

It is fine for a 3 and 1 arrow grading round, followed by a 2 arrow round for Branch Interclub shoots-many branches already do this,

But for a Branch or State title it must be a 3 and 1 arrow round both days.

If you want to change the format of Branch or State Titles you need to put a proposal to the Branch Sub Committee for discussion of all Branches and then it goes to the Field division and then final approval from the Board.

We are using this process for all rule changes to so there input from all areas.(this process was passed at the 2023 AGM)

Please let me know if you require further info

Regards Brian

Brian Taylor

Field Archery Subcommittee Chair Person

Australian Bowhunters Association

Establishment of Mentoring for Club and Branch Roles

Motion

It is believed that a common problem with the willingness of members to undertake roles is that there is no help available. To address this it was decided that the Branch adopts a policy of holding a register of Mentors. The following Policy was agreed to:-

Move that the following Policy be adopted.

Moved F Hall Sec K Seily - CWO

Mentorship Policy

At each AGM, each Club will submit the name and contact details and experience and roles held (if any) to act as a mentor for their own or other clubs position holders for the following 12 months. It is noted that the Mentors does not need to be a member of the club or have held a position on an archery club committee by may have other knowledge and or experience they are willing to share, e.g. An accountant to help club treasurers or solicitor to help a club in regard to incorporation needs or similar.

Improve Inter-club and Branch communication and general promotions

Discussion was relative short as it was believed that many of the mechanisms existed, Branch and Club Facebooks pages. Also the as Branch has provided Emails for all positions for all clubs controlled centrally this simplifies the ability of inter Club communications as the email addresses are simple to know even if not directly provided and that all Branch email addresses are listed on Branch website.

In regard to Facebook, it was highlighted that the ranking of social media is closely linked to number/ frequency of post and shares. The Branch Facebook page has not been active other than for Event Flyers 50% of posts, Notices from National 25% and remainder predominantly from outside the Branch. The current administrators of the page were "placeholder" and have other duties within the Branch. It was felt that the Branch needed someone to take on the role of a Comms & Promotions Officer Position.

Strategies to reduce/reverse fall off in numbers attending Branch and Inter-Club shoots

Discussions for this topic was covered in 2 parts, Hunting activities and Branch/Club/Blub communications

Hunting

It was discussed that to promote hunting The Branch Website could list Outfitter organisations as approved by Branch Field rep. The organisation would provide logo and contact details on preferred format and size and commit to providing a link to Branch Website on their Website of Social Media content. Further, clubs are encouraged to promote BP training at their clubs to new members and to communicate to other clubs to invite people who may be wishing to get their BP Certificate. Lastly and audit is to be completed to identify all Clubs with BPC trainers and their contact details.

Branch/Club/Club

Discussion also covered Social media and that some clubs had very active Facebook pages while Branch was Facebook was mainly only posting event flyers. Better coordination was needed to promoted via social media and possible engage younger people to get involved and expand platforms, tiktok and instagram etc..

Role of Promotions Co-ordinator:

- to liaise with ABA to make use of existing promotional material and follow existing policies and procedures, including ordering and holding a stock of the ABA and Field Archery brochures and issue to clubs at their request for 'Come'n'Try' days, Expos, new member welcome kits etc
- To coordinate Admin users and settings allowing posts and comments etc, on the Branch Facebook page and any other Social Media as required.
- To create a 4 to 6 month plan for scheduling of social media posts, for approval by the Committee, and execute the posts.
- Develop Team of interested people amongst the Clubs to provide photos and stories and generate ideas for promotion of the sport and share what the clubs are doing.
- Assist IT support officer with files as required, to become downloadable reference or instructions for club committees. E.G. how to apply for and use Play-on Sports Vouchers.

Motion

Moved that the position of Promotion Officer be created and that J Hall be appointed to the position.

Moved B Nelson Sec L Mackie - CWO

Format for shoot within the Branch such as managing Dates and Financial structures

A presentation was made to the Committee outlining how Branch B functions in regard to raising of funds as compared to other Branches using Branch D as an example. (refer Attachment 2) The Treasure pointed out the amount of work coordinating with Branch Score Recorder and issuing multiple invoices for small amounts especially when Clubs may miss sending in grading round scores in a regular time and format.

It was understood that though the anychange would be difficult and would need to be monitored but the current system was complex and unwieldly. Some concerns were raised around ability of Archers to be graded and loss of income affecting the Branch financial viability. Grading will revert to normal operation as per Rule 10 of the Rules for National Archery Games. In regard to Loss of fees from monthly Grading shoots, the Branch has sufficient funds in the short term while any shortfall may occur but better effort by Club and Branch to submit documents on time will ensure full Membership rebates and the reduction in cost for hosting rebates is expected to maintain current breakeven operation of Branch.

Motion

Move that after the Branch Titles in March that Branch change to the following format for collecting Shoot fees.

- Inter-Club Shoot will be hosted by a Club inviting other Clubs to join the competition with club supplying all Trophies, Targets, Score recorder, Camping & Catering and other activities as decided by the Club and is advertised by Branch (No payment is made to the Branch).
- Branch Shoot is a shoot that is hosted by a Club with Branch inviting other Clubs to join the competition with club supplying Camping & Catering, Range master setting up Branch targets prior to shoot and other activities as decided by the Club.
The Branch will supply all Trophies and Targets and Score recorder and is advertised by Branch collects nominations (No payment is made to the hosting Club)
- Monthly grading Shoot will no longer be incur fee and no scores will be sent to Branch Score Recorder.

Moved K Seily Sec F Hall - CWO

	<i>Failure of coordination and approval of a Branch Calendar</i> Information shared in opening presentations identified that 15% of your Membership rebate to branch from National for Branch Calendar be submitted on time. Also there has been no coordination between Club leading and some clubs holding multiple Invitational event in against ABA Invitational Policy. To ensure good coordination of events across the Branch the following procedure will be adopted by the Branch. 1. The Branch safari will rotate between clubs year on year base on the following order Towers Club, TDB (Townsville), Hinchinbrook Club, Mackay Club, Collinsville Club, Full Boar (Townsville). If it is a clubs turn to host the event then it will move to the next Club in the same order and the process will continue. 2. State Title ABA Target event will occur in October Kings birthday weekend and is open for any Club to apply for when it is Branch B turn to host. 3. State Title 3D event will be open for any Club to apply for when it is Branch B turn to host and will be held as part of their normal Invitational. 4. Secretary will circulate the template file for Clubs to submit the proposed dates for their invitational shoots, by the 31st March 5. Clubs will return the template file by the 30th April 6. Secretary will coorlate all invitational on to one template file and recirculate by 31st May 7. Clubs will fill in all other club shoots and return by 30th June 8. Secretary will coorlate all information on to one template file and recirculate by 31st July for review before presentation to Branch at August Annual General Meeting In general discussions other issues were identified 1. With the increase integration of technology with in all aspects of life it is believed that there is a need for technical support, e.g. currently, Branch Score recorder program, Branch Website and Branch Emails and if a Club Score recorder program is taken up there will be a need for support. The uncertainty of the computer literacy of future position holders also places a need to provide support where required. It was proposed that a position of IT Support be created. • Role of IT Support, • To Maintain and up Date Branch Website and Emails as Required • Provide Support to Score Recorder in the management of the Branch Club Score Recorder Programs • Develop Team of interested people amongst the Clubs to support the intergration of techonolgy into the sport as requested. • The IT Support person will not be required to attend branch meetings 2. The Branch has failed to achieve its requirement under 8.3.1 of the ABA Constitution to hold Quarterly Meetings, <i>"not less frequently than quarterly each year"</i>. To address this General Meetings shall be held at least at the the following times:- • January at least one week prior to the end of school term & will include Branch Conference • At the March Inter-Club Shoot • At the May Inter-Club Shoot • At the August Inter-Club Shoot & will include the AGM 3. Providing meals is the single biggest risk to the financial success of Invitational events, The Branch will prompte and support club to only be obligated to provide meals to people who pre nominate requirements for meals. It is suggested that Clubs take details of all club member wishing to attend and advise with single email at least 2 weeks prior to event. Towers Bowhunter moves that therebate fee per archer for hosting Branch Safari be set at \$5 per Archer. <u>Moved B Smith Sec L Mackie - CWO</u>
13.	NEXT MEETING – 14th March Tower Bowhunters
14.	MEETING CLOSE – 2.00pm 18th Jan

Attachment 1

Treasurer Report 17.01.2026

Balance as of 17.01.2026 - \$23,295.74

Incoming:

Interest since 01.07.25 – 17.01.26 - \$271.63

Payments from clubs - \$1131.82

Branch Shoots - \$3322.71

Outgoings:

Trophies ect - \$3358.12

2025 Audit fee - \$922.50

Targets - \$2087.73

Branch B Conference Accom & Meals - \$2759.09

Website & Email - \$1277.59

Rebate to clubs - \$518.64

Computer Expense - \$128.57

Outstanding fees:

NIL

Upcoming Bills:

Bill for this weekends meeting - \$3035 this has been paid as needed to be paid prior to today.

Profit and Loss

Australian Bowhunters Association Ltd - Branch B

For the year ended 31 May 2025

	2025	2024	2023	2022	2021
Trading Income					
Branch Shoot Fees	1,859.09	1,153.45	3,718.18	1,922.73	-
Club Shoot Fees	438.18	1,574.51	1,450.93	1,359.99	324.55
National Rebates Membership	539.68	1,585.89	2,266.53	2,300.83	1,169.71
National Rebates Travel	750.00	2,375.63	650.00	-	-
Total Trading Income	3,586.95	6,689.48	8,085.64	5,583.55	1,494.26
Gross Profit	3,586.95	6,689.48	8,085.64	5,583.55	1,494.26
Other Income					
Interest Income	745.48	702.42	348.92	-	-
Total Other Income	745.48	702.42	348.92	-	-
Operating Expenses					
Auditing Fees	-	450.00	380.00	650.00	600.00
Bank Fees	-	-	1.25	-	- Computer Exp
Freight and Postage	-	45.55	40.00	-	-
Misc	-	2.00	40.00	-	-
National Accommodation Fees	-	50.00	50.00	-	-
National Linen Pack Fees	-	32.00	35.00	-	-
Printing	-	-	102.50	64.70	-
Rebate Shoot Fees	229.09	197.27	747.27	-	-
Refunds to Branch Controller	40.00	-	-	-	-

Refunds to Branch Field Rep	421.70	-	-	-	-
Refunds to Branch Secretary	-	109.23	-	-	-
Stationery	-	-	-	50.26	-
Sundry Expenses	-	-	0.01	5.00	-
- Targets	1,028.18	952.73	1,369.09	-	-
	1,328.91				
Training Expenses	-	637.50	-	562.88	-
Training Manuals	-	127.50	-	985.30	-
- Travel & Accom. Expenses	837.55	1,861.74	437.19	-	-
Trophies and Engraving	1,035.42	646.14	1,051.64	736.01	-
Website and Email Hosting	-	1,067.04	75.92	638.78	-
Total Operating Expenses	4,441.03	6,294.68	4,440.27	3,692.93	1,928.91
Net Profit	(108.60)	1,097.22	3,994.29	1,890.62	(434.65)

Profit and Loss

Australian Bowhunters Association Ltd - Branch B For the year ended 31 May 2026

2026

Trading Income

Branch Shoot Fees	3,322.71
Club Shoot Fees	1,131.82
National Rebates Membership	3,023.44
Total Trading Income	7,477.97

Gross Profit

7,477.97

Other Income

Interest Income	322.31
Total Other Income	322.31

Operating Expenses

Auditing Fees	922.50
Computer Expenses	128.57
Rebate Shoot Fees	518.64
Targets	2,087.73
Travel & Accom. Expenses	2,759.09
Trophies and Engraving	3,358.12
Website and Email Hosting	1,277.59
Total Operating Expenses	11,052.24

Net Profit

(3,251.96)

HOW WE OPERATE

- **Invitational** is a shoot that is hosted by a Club inviting other Clubs to join the competition with club supplying
 - Trophies and
 - Targets,
 - Camping & Catering and
 - Range master setting up Club supplied targets
 - Other, as decided by the Club andis advertised by Branch and a fee per archer is paid to the Branch
- **Safari** is a shoot that is hosted by a Club with Branch inviting other Clubs to join the competition with club supplying
 - Camping & Catering and
 - Range master setting up donated targets
 - other as decided by the Club and
 - Branch supplying
 - Trophies and
 - Targets,
 - Score recorder
- is advertised by Branch collects nominations and a fee per archer is paid to the Club
- **Grading Round** is a monthly shoot where Club provides a formal ABA round and a fee per archer is paid to the Branch

HOW Other Branches Operate

- **Inter-Club Shoot** is a shoot that is hosted by a Club inviting other Clubs to join the competition with club supplying
 - Trophies and
 - Targets,
 - Score recorder
 - Camping & Catering and
 - other as decided by the Club andis advertised by Branch (***No payment is made to the Branch***)
- **Branch Shoot** is a shoot that is hosted by a Club with Branch inviting other Clubs to join the competition with club supplying
 - Camping & Catering and
 - Range master setting up Branch targets prior to shoot
 - other as decided by the Club and
 - Branch supplying
 - Trophies and
 - Targets,
 - Score recorderis advertised by Branch collects nominations and
 - *a fee per archer is paid to the Club*
 - *Used targets donated to Clubs at Branch discretion*

Branch B Meeting

Date: 14/03/2026

Meeting Opened: 5.15pm

Present:

Lindsay Yule, Damien Smith, Christopher Hartley, Lindsey Mackie, Bec Nelson, Bernie Smith, Wayne Salmon, Brett Hughs, Ian Lepinath, Ellis Brunker, Danny Honnery, Michael Beard and Debbie Lamb

Apologies:

Frank Hall & Jennifer Hall

Risk Management:

No Issue Present

Minutes of previous meeting send to Nationals - YES

Treasurer's Report – NIL

Score Recorder Report – NIL

General:

- Townsville club audit was sent via email
- Collinsville audit is still to come
- Brett Hughs brought along the medallions that the Townsville club have on hand

Motions

- A motion was moved by Christopher Hartley that Branch B buy the medallions from the Townsville Club for State and Safari shoots. To be used for Juniors & Cubs

Moved Christopher Hartley Seconded by Lindsey Yule. All Agreed. Carried.

- Brett Hughs also brought the letter for Nationals – Re Junior and Cub rebate for attending shoots, *Refer attached*

Moved that Branch accepts the letter and forwards it on to National for consideration,

Moved Brett Hughes Seconded Mick Beard All Agreed. Carried.

General Business

- 1) The certificates and plaques will be carried over to the next meeting. Debbie Lamb to remind Michael Siely to look into the pricing of this.
- 2) Mt Isa will be hosting their 50th Anniversary shoot in 2028. As we get closer to the date we will look into group transport for the clubs to their shoot. This will be an option available for all clubs and locations.
- 3) Collinsville Invitational will be held in August and will be a memorial shoot.

- 4) All clubs agreed that they would like to see a generic nomination form for all shoots that would be online. At present no one has put their hand up to create and or look into this.
- 5) Bec Neilson reported that the hunting awards will be given out at the Townsville interclub shoot as no recipients were present at the Safari.
- 6) Mt Isa would like to be added to the Safari rotation and be added behind the Full Boar Club.
- 7) Bernie Smith has let the Branch B know he has stepped down as the Charters Towers Branch B Rep and Steve McDonald is stepping into this position.
- 8) Brett Hughs sent an email to TBA and trophy takers asking them what hunters need to do to become a member with them. He is yet to get a reply.
 - Bec Nielson stated that you become a member when you have a recorded kill. Brett Hughs is still awaiting confirmation and information to circulate to all clubs.
- 9) Collinsville and Hinchinbrook have no correspondence for the meeting.
- 10) Mackay Members were not all in agreeance for plaques for interclub shoots.
- 11) Lindsay Yule reminded all of the zoom on 9th of May for Branch Coach re-accreditation. He will contact individuals with more information.
- 12) Bec Neilsons measuring course is the 10th of June and will pass information onto the Branch afterwards

- Next meeting is at Townsivlle Club on 2nd of May

Meeting Closed at 6:11pm

To whom it may concern

Within the ABA AGM minutes we noted that ABA National is hoping to grow our sport and foster our junior shooters participation within our Branches. Would National consider the following request.

We are asking that ABA National consider covering the cost of Juniors and Cubs nomination fees for interclub shoots and branch safari`s and rebate the nomination fees to the hosting clubs so they are not the ones to absorb the financial cost of implementing this change. Normal weekend and club shoots remain unchanged.

Using Branch B as an example we have an approximate 506 Members of which 103 are cubs/juniors. We would therefore be contributing at least 20K+ to ABA national per year in membership fees.

We believe the rebate would have a very minimal financial impact on National funds, however, be seen as a very positive move from ABA to encourage Families with competing juniors to attend these events. Working on current participation levels, I would think the maximum this would cost ABA would be no greater than \$1500 per year in total. This is working on working on a \$15 per junior /cub nom fee and having 20 of them attend per event and attending at least 5 events during the year.

We believe that whilst it will only cover a small portion of a family's overall cost in attending one of these events it will hopefully encourage and support family participation levels, additionally giving the juniors more exposure to competing outside of their home clubs and increase a healthy interclub competition amongst juniors and cubs.

Suggestion is that Juniors and Cubs nominate as per current rules for each shoot, however, are not charged a fee at the point of shoot.

The club holding the shoot collates the completed score cards post event and submits them to the Branch Score Recorder post competition as they do now.

These Junior and Cub score cards can be used by ABA to verify attendance and numbers of shooters and calculate the financial rebate back to hosting Club.

General Branch B Meeting Minutes

Meeting title:	General Meeting
Meeting time and date:	1 st May 2026 19.30
Meeting venue:	TDB Grounds
Attendees:	<u>Exec</u> Wayne Salmon, Frank Hall, Kyra Seily, Michael Seily, Beck Nelson, Mike Beard, Jennifer Hall <u>Mgmt</u> Frank Hall (FBA), Brett Hughes (TDB), Heath(HA), Steve McDonald (TB), Mike Beard(MDB), Christopher Hartley (MIB), Danny Honery (CB)
Apologies:	Ian Lepinath, Debbie Lamb
	Meeting Opened
	Meeting Opened – 7.25pm / Closed - 8.35pm

Regular Business & Rebate compliance

Every Meeting			
	Risk Management Issues to Report - <i>Ken Henderson is the point of contact for all Risk Management reports and enquiries and any problems with OHS or RM should be promptly advised to Ken Email address is nco@bowhunters.org.au</i>	Risk Mgmt Officer	Nil Report
	Previous Meeting Minutes sent to National	Secretary	Yes
	Has the monthly transactions been entered and reconciled in Xero to ensure the National Treasurer can complete National's GST obligations	Treasurer	Yes
	All scores have been forwarded to the National Score Recorder	Score Recorder	Yes
	Are all Branch Executive familiar with the association's constitution, bylaws, policies and procedures and know where to find them when needed?	Executive	Yes
	Clubs having completing yearly audit & risk management • Mackay • Collinsville • Charters Towers • Townsville • Full Boar • Mt Isa • Hinchinbrook	Audit Yes • • • Yes • •	Risk Mgmt • • Yes • Yes • Yes

AGENDA ITEMS

2.	MINUTES OF THE PREVIOUS MEETING – General Meeting 14 / 03 / 26 minutes reviewed and accepted Move to be accepted as true & correct. Moved F Hall / Sec K.Seily CWO
3.	BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING – - Confirm pricing for Medallions from TDB, - There are insufficient Medallions left at TDB to go ahead with previous motion. - Generic Online nomination form – Refer 2022 State title nomination form - General consensus reversed previous meeting discussion and rep suggested clubs promote through Facebook for shoots - Pricing for Plaques by Mike Seily - Carried over to next meeting - Use of Plaques for inter Club shoots - For Club shoots it is a Club Decision - Motion for Plaque idea to be dropped and that for Branch Shoots the Branch will continue with Certificates for Seniors and Medallions for Juniors and Cubs - Moved F. Hall Sec. K Seily CWO
4.	CORRESPONDENCE <i>Correspondence In</i> (66 emails) - Letter to National re subsidy for Cubs & Juniors - Response to request for approval of 3=1=2 round format - Notice of closure of Kurrimine Archers Club - BROADCAST - Notice of Set 2 targets available from Evade outdoor - BROADCAST - Notice of online written BPC test is now active - BROADCAST - ABA Insurance for Club information flyers - BROADCAST <i>Correspondence Out</i> (62 emails) - Requests for Club 2027 Calendars - Request for changes to 2x3A = 2x1A format - Request for Club Calendar submissions by 30th April - 21/03/26
5.	BUSINESS ARISING FROM CORRESPONDENCE - Branch Calendars - Have not received Towers, Mackay or Isa Calendars Letter to National re Cubs & Juniors - Held over at National from April Nat Meeting to next meeting to speak to Fish Response to request for approval of 3=1=2 round format - It is fine for a 3 and 1 arrow grading round, followed by a 2 arrow round for Branch Interclub shoots- many branches already do this, - But for a Branch or State title it must be a 3 and 1 arrow round both days. - If you want to change the format of Branch or State Titles you need to put a proposal to the Branch Sub Committee for discussion of all Branches and then it goes to the Field division and then final approval from the Board.
6.	TREASURER'S MOTIONS Move outstanding expenses to be paid as per NIL report be Approved Moved – Seconded - Move Upcoming Expenses Payable as per NIL

	Report be Approved Moved - Seconded - TREASURER'S REPORT Refer attached BUSINESS arising from Treasurers reported •
7.	SUBCOMMITTEE AND OTHER REPORTS <i>Attach reports.- NIL</i> <i>Risk Management – NIL</i> <i>Promotions Officer – See attached plan</i>
8.	ELECTION/APPOINTMENT OF OFFICE BEARERS <i>If applicable.- NIL</i>
9.	MOTIONS ON NOTICE <i>Include the full wording of all motions on notice and attach relevant supporting documentation. - NIL</i>
10.	GENERAL BUSINESS - 1. Shoot calendars from clubs for 2027 ○ Branch Shoots ▪ 2027 Calendar was discussed, Clubs will go back to members to review their calendar in conjunction with other clubs and revise as nessacary ○ 2027 Branch Safari hosting Club ▪ Club will review if they wish to apply for 2027 State titles ○ Rotation of Clubs for Branch & State (ABA & 3D) titles ▪ Isa want to be after Ful Boar , who is Full Boar after etc?? where do we record it • Rotation for Branch Titles will be ○ 2026 – Towers ○ 2027 – TDB ○ 2028 – Hinchinbrook ○ 2029 – Mackay ○ 2030 - Collinsville ○ 2031 - Full Boar ○ 2031 – Mt Isa 2. Training Program for 2026 – M Beard ○ Awaiting Measure and Coaching Re accreditation in June. 3. Promotions Program – Refer attached Plan ○ Program presented, request for submissions and sharing of post between Club social media and Branch Promo Officer to raise profile of all social media. Share results and photos please. Shared out Flyers for ABA & FAA for clubs for membership drives and general enquiries. 4. Reaction to shorterned format at Towers / Inclusion of 3D round in place of second 1 Arrow round. ○ Reaction was mixed at this stage, some liked the shortened format to allow increase social time, other thought there was too much standing around between round. ○ The 3D at Towers was enjoyed and filled in the time but seemed to defeat the concept of the need to have less shooting as the second 3 arrow round was replaced by the 3D round. ○ TDB was running the shorterned format this weekend ○ Will continue with shorterned format at the discretion of each hosting Club and continue to get archer feed back and watch attendance numbers. 5. Beck inform all Rep that new Claim form was available and that the form wanted information of Claim location. The location only needs to be the nearest town to where the game was taken. 6. BPC theory is now available online but can still be delivered via Club BPC officer if desired. Either way the trainees still needs to complete the practical test and results forwarded to Jyri.

12.	NOTICE OF MOTIONS - Nil
13.	NEXT MEETING – To be Advised
14.	MEETING CLOSE

FEBRUARY

- Play-On Sports Vouchers round 2 open. Encourage clubs to register as activity providers
 -
 - 5. share ABA national FB post re Nationals at Mudgee – polo shirts
 - 6. IFAA WIAMM shoot information
- Before clubs send in ABA affiliation form please copy the committee page and email also to Branch B secretary
- If clubs' new committees want to know how to setup the email addresses which have been provided by Branch B for ongoing continuity of your correspondence, see branch Downloads page (add link)
- Branch B Committee names and emails are on Branch Website (add link)
- Family sport – ask others to share their photos by sending to jennifer Hall the new promotions coordinator – promo@abafnqbranchb.com

MARCH

- Have you had your club's AGM? Please send your new committee names list to secretary@abafnqbranchb.com
- reminder members nominate for Towers Branch Safari incl meals and camping info.
- There is printed fliers and help available from ABA for clubs' open days
- Share safari Photos
- Safari results
- See branch C 2026 calendar in case you are travelling. Note the Qld State IFAA Titles will be hosted by Renegade Bowmen, in Ipswich, June 20th and 21st (share link)
- Cut off date for nominating Nationals on Easter 4th/5th
- TDB invitational date claimer

APRIL

5. share ABA page post - national safari results – ABA
6. share ABA page post - national safari results – 3D
7. share ABA page post - national safari results – IFAA
8. share TDB invitational program and nomination poster
9. share TDB post about raffles
10. remind to send club calendars for 2027 to branch B secretary by 30th April and quote motion from January committee meeting about the calendar determination process before sending to nationals

May

11. share TDB photos and results
12. Date claimer Hinchinbrook Invitational 6th/7th June

June

13. share photos and results Hinchinbrook shoot
14. Date claimer Mackay Invitational 4th/5th July

July

- share photos and results Hinchinbrook shoot
- Date claimer Collinsville Invitational 8th/9th Aug

Aug

- share photos and results Collinsville shoot
- Date claimer Full Boar Archers Invitational 12th/13th Sept
- Date claimer State ABA Titles Oct 3/4th Rockhampton Full Draw Archers
- Club Reports to be sent to Branch B to collate for Branch B report to National presented at Oct AGM

Sept

- Share photos and results FBA shoot
- Reminder nominate State titles

Oct

- Share photos and results State Titles

Nov

-

Dec

-

OTHER POSTS TO USE

- Why being an ABA member is great anywhere in Australia; invitationals, clubs all over Australia, bowhunting
- family sport and Kid-friendly– asking others to share their photo
- My first bow **(can any club members give me a story**
- Archery is the sport for any age making it the perfect sport for the whole family! (group shot of a range of ages)
-
- thanks to our committee and please nominate for positions this 2026 AGM



Australian Bowhunters Association Ltd

Bowhunting Division

incorporating The Trophy Bowhunters of Australia Game Management,
Bowhunting Education, Measuring and Recording



Branch	Club Name	Membership N ^o	BPC N ^o
Name		Phone No	
Address		Location Taken	
Suburb/City		State	Postcode
Email Address		Hunter's Signature	
Witness of Signature: Name		Witness's Signature	
Digital Photo emailed?	Yes ☐ No ☐	Recognition letters will be emailed where possible	
If junior hunter, accompanying adult name		ABA N ^o	BPC N ^o

NOTE Game claims not supported by a suitable photo will NOT be processed

Enter the details required and the trophy size in the designated box. Where there is no measurement, please place an X in the box.											
#	Date Taken	Species	Game Still/Moving	Dist in Metres	Brand of Head Used	Number Arrows Used	Game Award	Trophy Class Measurement	Record Class Measurement	First Kill	FKOS*
1											
2											
3											
4											
5											
6											
7											
8											

* First Kill of Species

Official Measuring Form

PIG, GOAT AND BUFFALO			
Tape Measurement of	Left	Right	Score **
Length of Tusk/Horn			
Girth of Base of Tusk/Horn			
Girth Base of Grinding			
Length of Grinding			
Spread			
NB: Spread factor on buffalo is not included in score			
**Shorter measurement doubled			Total Score
WATERBORNE GAME			
SHARK Jaw Measurement			
STINGRAY Barb Length			
This application is for			
Bowhunting for Fish		Bowfishing	
Hunting Licence/Tag N ^o if required			

FERAL CAT, FOX AND CAMEL	
Skull Length (base of skull to tip of maxilla)	
Skull Width (widest measurement across skull)	
Canine Width (width across canine teeth at base)	
Total Score	
This application is for	
Open Range	
Closed Range	
Measurers	
Measured by	
Name	
Signature	
Assisted by	
Name	
Signature	

Photos of game being claimed are to be numbered and attached to the back of form. Where possible, email digital photo to officemanager@bowhunters

ABA USE

Date Club Rep received claim _____
 Date Branch Field Rep received claim _____
 Date recognition letter sent by Field Rep _____
 Date received by Bowhunting Division _____



Australian Bowhunters Association Inc

Bowhunting Division

incorporating The Trophy Bowhunters of Australia Game Management,
Bowhunting Education, Measuring and Recording



Branch	Club Name	Membership N°	BPC N°
Name		Phone No:	
Address		Location Taken:	
Suburb/City	State	Postcode	
Email Address		Hunter's Signature	
Witness of Signature: Name		Witness's Signature	
Digital Photo emailed?	☐ Yes ☐ No	Recognition letters will be emailed where possible	
If junior hunter, accompanying adult name		ABA N°	BPC N°

NOTE Game claims not supported by a suitable photo will NOT be processed

Enter the details required and the trophy size in the designated box. Where there is no measurement, please place an X in the box.

#	Date Taken	Species	Game Still/ Moving	Dist in Metres	Brand of Head Used	Number Arrows Used	Game Award	Trophy Class Measurement	Record Class Measurement	First Kill	FKOS*
1											
2											
3											
4											
5											
6											
7											
8											

* First Kill of Species

Official Measuring Form

PIG, GOAT AND BUFFALO Tape Measurement of Left Right Score ** Length of Tusk/Horn Girth of Base of Tusk/Horn Girth Base of Grinding Length of Grinding Spread <i>NB: Spread factor on buffalo is not included in score</i> Total Score				FERAL CAT, FOX AND CAMEL Skull Length (base of skull to tip of maxilla) Skull Width (widest measurement across skull) Canine Width (width across canine teeth at base) Total Score	
This application is for				This application is for	
Spread				Open Range	
NB: Spread factor on buffalo is not included in score				Closed Range	
Measurers				Measurers	
Measured by				Measured by	
Name				Name	
Signature				Signature	
Assisted by				Assisted by	
Name				Name	
Signature				Signature	

Photos of game being claimed are to be numbered and attached to the back of form. Where possible, email digital photo to officemanager@bowhunters.org.au

ABA USE

Date Club Rep received claim
 Date Branch Field Rep received claim
 Date recognition letter sent by Field Rep
 Date received by Bowhunting Division