

Annual General Branch B Meeting Minutes

Meeting title:	Annual General Meeting
Meeting time and date:	7 th August 5.40pm
Meeting venue:	Collinsville Bowhunters
Attendees:	Exec. Wayne Salmon, Frank Hall, Bec Nelson, Mgmt Frank Hall (FBA), Brett Hughes (TDB), Bernie Bostock(HA), Steve McDonald (TB), Mike Beard(MDB), Damien Smith (MIB), Lindsay Mackie (CB)
Apologies:	Kyra Seily, Michael Seily
	Meeting Opened 5.40pm
	Meeting Closed 6.05pm

Regular Business & Rebate compliance

Every Meeting			
	Risk Management Issues to Report - <i>Ken Henderson is the point of contact for all Risk Management reports and enquiries and any problems with OHS or RM should be promptly advised to Ken Email address is nco@bowhunters.org.au</i>	Risk Mgmt Officer	Refer General Meeting Minutes
	Previous Meeting Minutes sent to National	Secretary	
	Has the monthly transactions been entered and reconciled in Xero to ensure the National Treasurer can complete National's GST obligations	Treasurer	
	All scores have been forwarded to the National Score Recorder	Score Recorder	
	Have all Branch Officers read the association's constitution, bylaws, policies, and procedures	All	
	Clubs having completing yearly audit & risk management Mackay Collinsville Charters Towers Townsville Full Boar Mt Isa Hinchinbrook		

AGENDA ITEMS	
2.	MINUTES OF THE PREVIOUS MEETING – Annual General Meeting 09 / 08 / 25 minutes reviewed and accepted Moved F.Hall Sec. Debbie Lamb CWO
3.	BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING - 1. Nil
4.	CORRESPONDENCE Refer General Meeting Minutes
5.	BUSINESS ARISING FROM CORRESPONDENCE - NIL
6.	TREASURER'S REPORT Refer attached TREASURER'S MOTIONS MOTIONS ON NOTICE Motion 1 -To accept Auditors Report Moved – Frank Hall Seconded – Damien Smith CWO Motion 2 -To appoint the Certus Group Accountants as Auditors for Branch B books for the 2026 financial year (ending 31st May 2026). Level 1, 260 Morayfield Road, Morayfield QLD Moved – Frank Hall Seconded – Wayne Salmon CWO Motion 3 – To approve 2022/23 Budget Moved – Frank Hall Seconded – Lindsay Mackie CWO
7.	SUBCOMMITTEE AND OTHER REPORTS <i>Attach reports.- Treasurers & Field Rep</i> <i>Risk Management - NIL</i>
8.	ELECTION/APPOINTMENT OF OFFICE BEARERS <i>Branch Secretary, Branch Treasurer and Branch Score Recorder have submitted their resignations</i> Nominations for Branch Secretary - Christine Zirbel - Nominated Frank Hall Sec. Wayne Salmon CWO Nominations for Branch Treasurer - NIL Nominations for Branch Score Recorder - Jeffery Buttle - Nominated Debbie Lamb Sec. Michael Beard CWO
9.	MOTIONS ON NOTICE <i>Include the full wording of all motions on notice and attach relevant supporting documentation. - NIL</i>
10.	GENERAL BUSINESS - - Next Meeting to meet Quarterly Meeting minimum requirements as per ABA Constitution due in January. Venue to be chosen. - Decision to hold January meeting via electronic hook up (e.g. Teams)
12.	NOTICE OF MOTIONS - Nil
13.	NEXT MEETING – To be Advised
14.	MEETING CLOSE 6.05pm

Balance Sheet

Australian Bowhunters Association Ltd - Branch B As at 31 May 2026

	31 MAY 2026	31 MAY 2025
Assets		
Bank		
QCB ABA Branch B North Qld New ABN account 2023	22,615.78	26,365.45
Total Bank	22,615.78	26,365.45
Current Assets		
Float for Shoots	400.00	400.00
TFN Withholding Tax Receivable	-	21.15
Trade Debtors	-	412.00
Total Current Assets	400.00	833.15
Total Assets	23,015.78	27,198.60
Liabilities		
Current Liabilities		
GST	(255.56)	(171.22)
Total Current Liabilities	(255.56)	(171.22)
Total Liabilities	(255.56)	(171.22)
Net Assets	23,271.34	27,369.82
Equity		
Current Year Earnings	(4,098.48)	(108.60)
Retained Earnings	27,369.82	27,478.42
Total Equity	23,271.34	27,369.82

Profit and Loss

Australian Bowhunters Association Ltd - Branch B For the year ended 31 May 2026

	2026	2025
Trading Income		
Branch Shoot Fees	4,195.44	1,859.09
Club Shoot Fees	1,131.82	438.18
National Rebates Membership	3,633.29	539.68
National Rebates Travel	-	750.00
Total Trading Income	8,960.55	3,586.95
Gross Profit	8,960.55	3,586.95
Other Income		
Interest Income	544.42	745.48
Total Other Income	544.42	745.48
Operating Expenses		
Air Fares	523.81	-
Auditing Fees	922.50	-
Computer Expenses	141.43	849.09
General Repairs & Maintenance	21.15	-
Rebate Shoot Fees	518.64	229.09
Refunds to Branch Controller	-	40.00
Refunds to Branch Field Rep	-	421.70
Targets	3,113.73	1,028.18
Travel & Accom. Expenses	2,699.09	837.55
Trophies and Engraving	4,385.51	1,035.42
Website and Email Hosting	1,277.59	-
Total Operating Expenses	13,603.45	4,441.03
Net Profit	(4,098.48)	(108.60)

ABA Branch Report

ABA - NORTH QLD BRANCH B

ABN 29 093 577 603

For the year ended 31 May 2026

Prepared by Certus Group Accountants

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Income and Expenditure Statement

ABA - NORTH QLD BRANCH B

For the year ended 31 May 2026

	2026	2025
Income		
Branch Income	9,505	4,332
Total Income	9,505	4,332
Gross Surplus	9,505	4,332
Expenditure		
Air Fares	524	-
Auditing Fees	923	-
Computer Expenses	141	849
General Repairs & Maintenance	21	-
Rebate Shoot Fees	519	229
Refunds to Branch Controller	-	40
Refunds to Branch Field Rep	-	422
Targets	3,114	1,028
Travel & Accom. Expenses	2,699	838
Trophies and Engraving	4,386	1,035
Website and Email Hosting	1,278	-
Total Expenditure	13,603	4,441
Current Year Surplus/ (Deficit)	(4,098)	(109)

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Assets and Liabilities Statement

ABA - NORTH QLD BRANCH B

As at 31 May 2026

	NOTES	31 MAY 2026	31 MAY 2025
Assets			
Current Assets			
Cash and Cash Equivalents			
Float for Shoots		400	400
QCB ABA Branch B North Qld New ABN account 2023		22,616	26,365
Total Cash and Cash Equivalents		23,016	26,765
Trade and Other Receivables			
Trade Debtors		-	412
Total Trade and Other Receivables		-	412
GST Receivable		256	171
Total Current Assets		23,271	27,349
Non-Current Assets			
Other Non-Current Assets		-	21
Total Non-Current Assets		-	21
Total Assets		23,271	27,370
Net Assets		23,271	27,370
Member's Funds			
Current Year Earnings		(4,098)	(109)
Retained Earnings		27,370	27,478
Total Member's Funds		23,271	27,370

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Movements in Equity

ABA - NORTH QLD BRANCH B

For the year ended 31 May 2026

	2026	2025
Equity		
Opening Balance	27,370	27,478
Increases		
Profit for the Period	(4,098)	(109)
Total Increases	(4,098)	(109)
Total Equity	23,271	27,370

Notes to the Financial Statements

ABA - NORTH QLD BRANCH B

For the year ended 31 May 2026

1. Summary of Significant Accounting Policies

These financial statements are prepared for a divisional branch of the Australian Bowhunters Association Ltd.

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Australian Bowhunters Association Ltd. The committee has determined that the branch is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

2. GST

These financial statements are prepared for a divisional branch. Branches of the association do not independently account for and report for GST. GST is reported by the national body. Accordingly, figures displayed in the balance sheet relating to GST are approximations only of the GST liabilities pertaining to the branch.

These notes should be read in conjunction with the attached compilation report.

Depreciation Schedule

ABA - NORTH QLD BRANCH B

For the year ended 31 May 2026

Compilation Report

ABA - NORTH QLD BRANCH B For the year ended 31 May 2026

Compilation report to Australian Bowhunters Association Ltd - Branch B.

We have compiled the accompanying special purpose financial statements of Australian Bowhunters Association Ltd - Branch B, which comprise the asset and liabilities statement as at 31 May 2026, income and expenditure statement, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in Note 1.

The Responsibility of the Committee Member's

The committee of Australian Bowhunters Association Ltd - Branch B are solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that financial statements were prepared.

Our Responsibility

On the basis of information provided by the partners we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting as described in Note 1 to the financial statements and APES 315 *Compilation of Financial Information*.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 *Code of Ethics for Professional Accountants*.

Assurance Disclaimer

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The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Australian Bowhunters Association Ltd. The committee has determined that the branch is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

Independence

In conducting our review, we have complied with the independence requirements of the Australian professional accounting bodies.

Limitation

Australian Bowhunters Association Ltd - Branch B Income

It is not practical for the Australian Bowhunters Association Ltd - Branch B to establish accounting control over all sources of income prior to its receipt and accordingly it is not possible for our examination to include procedures to extend beyond the amounts of income recording in the accounting records of the Australian Bowhunters Association Ltd - Branch B

Plant and Equipment

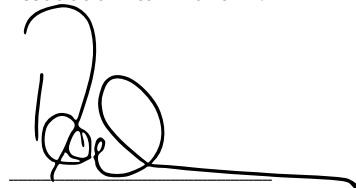
Our review has not included an inspection of plant and equipment. Accordingly, we expressed no opinion as to the existence or valuation of plant and equipment.

GST

The Australian Bowhunters Association Ltd (ABA) is a GST registered entity. The ABA prepares audited financial statements annually and verification procedures exist to confirm the GST payable or receivable at balance date. It is impractical to verify GST balances at a divisional (branch) level and balances at a branch level are generally not material in relation to the parent body.

Qualified Conclusion

Except for the adjustments to the financial report that we might have become aware of had it not been for the situation described above, based on our review, which is not an audit, nothing has come to our attention that causes us to believe that the financial report of the Branch does not present fairly, in all material respects, the financial position of Australian Bowhunters Association Ltd - Branch B.



Certus Group Accountants

260 Moarayfield Road

MORAYFIELD, QLD 4506

David Thomson FCA - Partner

Dated: / **19/07/2026**

Declaration

ABA - NORTH QLD BRANCH B **For the year ended 31 May 2026**

The Branch Controller and Treasurer have determined that the branch is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

The Branch Controller and Treasurer of the branch declare that:

1. The financial statements and notes present fairly the branch's financial position as at 31 May 2026 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements;
and
2. In the Branch Controller and Treasurer's opinion there are reasonable grounds to believe that the branch will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Branch Controller and Treasurer

Branch Controller: _____

Treasurer: _____

Sign date:



Australian Bowhunters Association Ltd -
Branch B

DATED 03.08.2026

Treasurer's report for Branch B AGM: August 2026

For the year 1.6.2025 to 31.5.2026

Bank Balance 31.5.26	\$22,615.78
At 1.6.24 bank balance	\$26,365.45
There for the bank balance has been reduced by	\$3,749.67
overall income of	\$9,504.97
Overall expenses of	\$13,603.45
therefore branch was at a total loss of	-\$4,098.48

Branch Safari and State Titles Income \$4,195.44 this was an increase of \$2,336.35 from previous year, expenses \$7,499.24 therefor a loss of \$3,303.80.

No clubs have outstanding fees.

GST movement was in our favour this year due to profit and loss.

This year's profit was a loss of \$4,098.48 compared to a predicted loss of \$2,378.27.

NOTES

1. The 2026 Financial Year Audit with Certus Group – report signed by Controller and Treasurer tabled - to be passed.
2. Recommendation that the same auditor be appointed for the 2027 Financial year Audit – to be passed
3. Xero Cloud accounting for Branch B 2025 Financial year – reports tabled
4. The 2027 Financial Year Budget – tabled - to be passed. It includes allowance to buy the treasurer a new laptop and the relevant software which has been purchased within this new financial year already, prices for things like trophies and auditor have also increased.
5. Asset and Depreciation Schedule to be completed.

Branch Treasurer 2025-2026 Kyra Siely Mob: 0407 300 208

Email treasurer@abafnqbranch.com

Branch B Field Rep Report 2025, 2026.

What a couple of years we have had!!

2024 hunting season Branch B came in at 3rd overall in Australia with a total of 131 claims, 20 Trophy Class and 24 Record Class.

2025 hunting season we had a total of 158 Claims, 28 Trophy Class and 13 Record Class.

The 2025 hunting awards were presented at the Townsville District Bowhunters Invitational in May to try and encourage as many hunters there as possible. We were able to acknowledge our newest hunters gaining their FK and even a few seasoned hunters getting a new species. We have had some amazing stories come through, as with all hunts and its a pleasure to see more people sharing their stories.

We had 5 gain enough points to receive their Bowhunter Award (100-200points) and 1 achieve Master Bowhunter. Our Master Bowhunter Award recipient was also our Branch Male Bowhunter of the year on 330points, Daniel Ferguson, Congratulations once again mate!

During the last 2 seasons I changed the supplier of our hunting awards. We use the ABA national logo on our awards and when I submitted logo to our local supplier, they noticed the logo quality had deteriorated and offered to redo it to a high quality image. We are proud as a branch to have been able to get this done and share this with national for the benefit of all.

This year I was fortunate enough to attend the national measurers course in Victoria. We have now scheduled the courses locally for our branch measurers to attend, to become familiar with the new claim and measuring forms and refresh their measuring skills. This is scheduled for Saturday 10th October – more information is to follow soon.

Our claims keep coming through both via email to me or via the website portal and I still get excited to see who is out hunting and what they have been able to achieve. Please continue to encourage all who hunt to put their claims in and to get all members to gain their BPC.

I look forward to my next hunt and hearing all about your adventures.

Beck Nelson