

General Branch B Meeting Agenda

Meeting title:	Annual General Branch B Meeting 2025
Meeting time and date:	9 th August 5.00pm
Meeting venue:	Collinsville Bowhunters
Attendees:	Wayne Salmon, Frank Hall, Kyra Seily, Michael Seily, Bernie Smith, Chris Finch, Ian Lepinath, Mick Beard, Debbie Lamb, Lindsay Mackie,
Apologies:	Beck Nelson
	Meeting Opened 5.50pm
	Meeting Closed 6.30 pm

Regular Business & Rebate compliance

Every Meeting			
	Risk Management Issues to Report - <i>Ken Henderson is the point of contact for all Risk Management reports and enquiries and any problems with OHS or RM should be promptly advised to Ken Email address is nco@bowhunters.org.au</i>	Risk Mgmt Officer	NIL
	Previous Meeting Minutes sent to National	Secretary	Yes
	Has the monthly transactions been entered and reconciled in Xero to ensure the National Treasurer can complete National's GST obligations	Treasurer	Yes
	All scores have been forwarded to the National Score Recorder	Score Recorder	Yes
	Have all Branch Officers read the association's constitution, bylaws, policies, and procedures	All	Yes
	Clubs having completing yearly audit & risk management • Mackay • Collinsville • Charters Towers • Townsville • Full Boar • Mt Isa • Hinchinbrook	Audit • Y • • • • • •	Risk Mgmt

AGENDA ITEMS

2.	MINUTES OF THE PREVIOUS MEETING – General Meeting 5 / 7 / 25 minutes reviewed and be accepted as true and correct 1. Moved Frank Hall Seconded Wayne Salmon CWO
3.	BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING - • Discussion on alternative to put a motion to National re EftPos for Branches. ◦ Kyra, investigated the option of linking Branch ABN to Branch account to allow PayID as alternative when taking payment for people who do not have sufficient Cash for nomination or for early payment of Nominations. ◦ Kyra will finalise investigation before next meeting and hopefully have it in place for 2025 State Titles. • Defibrillator purchase ◦ Kyra reported that she had commenced investigation into grants for the purchase of Defibs for all clubs. The idea is that a grant would be applied for and that the Branch would provide any shortfall to make up the cost difference. At this stage ▪ no specific units have been selected & ▪ Maintenance cost obligation to still be determined ▪ How will ownership be determined
4.	CORRESPONDENCE <i>Correspondence In</i> 16 Emails – • Request from Branch C for 3D state club Nominations • Notice from National re Knife & Axe • Shoot Calendars from FBA Hinch, Mackay & TDB • Attendance register from Mackay Branch Titles event <i>Correspondence Out</i> 15 Emails - • Incident Report from Mackay Branch Titles event to national • 2025 AGM - Nomination of Elected Board Positions – Broadcast • Notice from National re Knife & Axe - Broadcast
5.	BUSINESS ARISING FROM CORRESPONDENCE - NIL
6	TREASURER’S MOTIONS Refer AGM minutes
7.	SUBCOMMITTEE AND OTHER REPORTS <i>Attach reports.- Refer AGM</i> <i>Risk Management - NIL</i>
8.	ELECTION/APPOINTMENT OF OFFICE BEARERS <i>If applicable.- NIL</i>

9.	MOTIONS ON NOTICE <i>Include the full wording of all motions on notice and attach relevant supporting documentation. -</i> Motion 1 Moved that Branch Email & Websites be renewed and where feasible be combined to single Service provider. Estimate Cost \$400 per year for 2 years subject to discounts and specials. Moved Frank Hall Seconded Debbie Lamb CWO
10.	GENERAL BUSINESS - - Calendars - Calendars only received from Full Boar, Hinchinbrook, Mackay & Townsville <i>Still to receive</i> – Mt Isa, Collinsville / Kurrimine & Cape York As perviously advised club calendars not submitted will not be included in Branch Calendar and Invitational and Interclub shoots risk not insured. - Branch Shoots - State 3D championship – this year it is our Branch turn. Reps to speak to Clubs to determine interest, Branch to determine if Clubs willing to share their 3D targets with hosting Club to have sufficient target to host Titles. - Branch B Safari Reps to speak to Clubs to determine interest These shoots are required for Branch Calendar to be submitted to National for approval at National AGM - Invites nominated on received Calendars - Townsville 1,2&3 May - Hinchinbrook 5&6 June - Mackay 4&5 July - Full Boar 12&13 September - Attendance record for TDB Invitational still not received - No reports yet received for Branch Report to AGM - Summary typed report of rules for Knife and Axe was read out and handed to Club Reps by Wayne Salmon. - New Target set was discussed, in regard to the possibility of Branch supplying all club with a set from new supplier. Wayne said the idea expressed at National of National supplying a set to all clubs was still to be determined and so this would take preference over Branch supply.
12.	NOTICE OF MOTIONS - Nil
13.	NEXT MEETING – 13th Sept Full Boar Archers Invitational
14.	MEETING CLOSE 6.30pm

Search for messages in: Inbox on Secretary@abafnqbranchb.com						
☒ Search subfolders ☒ Run search on server ☒ Match all of the following						
☐ Match any of the following						
Date	is after		7/5/2025			
☆	📧	📧	Subject	From	Recipient	Date Location
☆	📧	📧	Final results & Treasurer Report	Branch B Score Recorder	Branch B Secretary	7/7/2025, 5:46 PM Inbox
☆	📧	📧	Branch B Audit Report	Branch B Treasurer	Amanda Skinner	7/7/2025, 5:54 PM Inbox
☆	📧	📧	Re: Branch B Audit Report	Amanda Skinner	Branch B Treasurer	7/7/2025, 7:15 PM Inbox
☆	📧	📧	Re: Register for Mackay held Branch Titles	National General Secretary	Branch B Secretary	7/9/2025, 10:57 A... Inbox
☆	📧	📧	Re: Incident report - first aid injury Mackay Branch B titles	National General Secretary	Branch B Secretary, nco@bowhunters...	7/9/2025, 10:59 A... Inbox
☆	📧	📧	Re: Minutes of Mackay Meeting 5/7/25	National General Secretary	Branch B Secretary	7/9/2025, 11:04 A... Inbox
☆	📧	📧	Re: Register for Mackay held Branch Titles	National General Secretary	Branch B Secretary	7/9/2025, 11:07 A... Inbox
☆	📧	📧	Fwd: Collinsville Invitational Flyer	Full Boar	Branch B Secretary	7/9/2025, 7:19 PM Inbox
☆	📧	📧	FW: 2025 AGM Circular Notice	National General Secretary	National General Secretary	7/11/2025, 11:15 ... Inbox
☆	📧	📧	FBA 2026 Calendar	Full Boar Archers President	Branch B Secretary	7/13/2025, 5:57 ... Inbox
☆	📧	📧	Re: 2026 Branch Shoot Calendar	Ian Lepinath	Branch B Secretary	7/21/2025, 10:2... Inbox
☆	📧	📧	Requested Message Transcript	CrazyDomains.com Transcripts <no-r...	Branch B Secretary	7/24/2025, 3:37 P... Inbox
☆	📧	📧	Mackay Shoot Calendar	Mackay District Bowmen	Branch B Secretary	8/1/2025, 7:24 A... Inbox
☆	📧	📧	Knife & Axe Throwing Directive	National General Secretary	National General Secretary	8/1/2025, 12:10 P... Inbox
☆	📧	📧	Re: 2026 Calendar	Hannah King	Branch B Secretary	8/4/2025, 1:34 P... Inbox
☆	📧	📧	Fwd: Calendars	WAYNE SALMON	Branch B Secretary	8/4/2025, 4:47 P... Inbox
☆	📧	📧	→ 2025 AGM - Nomination of Elected Board Positions	National General Secretary	National General Secretary	7/25/2025, 12:01 P... Inbox/INComing/Kerry Chandler
☆	📧	📧	Register for Mackay held Branch Titles	Branch B Secretary	National General Secretary	7/9/2025, 9:34 AM Inbox/Sent
☆	📧	📧	Incident report - first aid injury Mackay Branch B titles	Branch B Secretary	nco@bowhunters.org.au	7/9/2025, 9:43 AM Inbox/Sent
☆	📧	📧	Minutes of Mackay Meeting 5/7/25	Branch B Secretary	National General Secretary	7/9/2025, 10:21 A... Inbox/Sent
☆	📧	📧	Re: Register for Mackay held Branch Titles	Branch B Secretary	National General Secretary	7/9/2025, 11:00 A... Inbox/Sent
☆	📧	📧	Fwd: Register for Mackay held Branch Titles	Branch B Secretary	Branch B Controller	7/9/2025, 11:01 A... Inbox/Sent
☆	📧	📧	Stuff for AGM	Branch B Secretary	Branch B Treasurer	7/9/2025, 11:34 A... Inbox/Sent
☆	📧	📧	Re: Fwd: Collinsville Invitational Flyer	Branch B Secretary	Full Boar	7/11/2025, 9:56 A... Inbox/Sent
☆	📧	📧	Nominations	Branch B Secretary	debandpetelamb@gmail.com	7/21/2025, 8:23 A... Inbox/Sent
☆	📧	📧	Re: 2026 Branch Shoot Calendar	Branch B Secretary	Ian Lepinath	7/21/2025, 5:20 P... Inbox/Sent
☆	📧	📧	Nomination form	Branch B Secretary	debandpetelamb@gmail.com, Tifann...	7/22/2025, 6:59 P... Inbox/Sent
☆	📧	📧	Fwd: 2025 AGM - Nomination of Elected Board Positions	Branch B Secretary	Branch B Controller, Branch B Treasur...	7/25/2025, 3:34 P... Inbox/Sent
☆	📧	📧	Fwd: Knife & Axe Throwing Directive	Branch B Secretary	Full Boar Archers ABA Rep, Collinsvill...	8/1/2025, 2:25 PM Inbox/Sent
☆	📧	📧	Re: Want your website at the top of Google?	Branch B Secretary	info@strongholddigital.biz	8/3/2025, 4:09 PM Inbox/Sent
☆	📧	📧	Re: 2026 Calendar	Branch B Secretary	Hannah King	8/4/2025, 1:50 PM Inbox/Sent