

## General Branch B Meeting Minutes

<b>Meeting title:</b>	General Meeting Branch B
<b>Meeting time and date:</b>	06/07/24 5.00pm
<b>Meeting venue:</b>	Mackay District Bowmen
<b>Attendees:</b>	Wayne Salmon, Frank Hall, Kyra Siely, Michael Seily, Beck Nelson, Phil Pavey, Troy Hughes, Steve Masters, Mick Beard, Ian Lepinath
<b>Apologies:</b>	
	Meeting Opened 11.30 am
	Meeting Closed 11.45 am

### Regular Business & Rebate compliance

Every Meeting		
Risk Management Issues to Report - <i>Ken Henderson is the point of contact for all Risk Management reports and enquiries and any problems with OHS or RM should be promptly advised to Ken Email address is nco@bowhunters.org.au</i>	Risk Mgmt Officer	NIL
Previous Meeting Minutes sent to National	Secretary	Yes 6/5/24
Has the monthly transactions been entered and reconciled in Xero to ensure the National Treasurer can complete National's GST obligations	Treasurer	Yes
All scores have been forwarded to the National Score Recorder	Score Recorder	Yes
Have all Branch Officers read the association's constitution, bylaws, policies, and procedures	All	Yes
Clubs having completing yearly audit & risk management	Audit	Risk Mgmt
<ul style="list-style-type: none"> <li>• Mackay</li> <li>• Collinsville</li> <li>• Charters Towers</li> <li>• Townsville</li> <li>• Full Boar</li> <li>• Mt Isa</li> <li>• Hinchinbrook</li> </ul>	<ul style="list-style-type: none"> <li>•</li> <li>• Y</li> <li>•</li> <li>• Y</li> <li>• N</li> <li>• -</li> <li>• N</li> </ul>	<ul style="list-style-type: none"> <li>• Y</li> <li>• Y</li> <li>•</li> <li>• Y</li> <li>• N</li> <li>• -</li> <li>• N</li> </ul>

## AGENDA ITEMS

<b>2.</b>	<p><b>MINUTES OF THE PREVIOUS MEETING – General Meeting 04 / 05 / 24 minutes reviewed and accepted</b></p> <ul style="list-style-type: none"> <li>• Moved FH    Seconded <u>  Kyra Seily  </u>    CWO</li> </ul>																																																																																																																
<b>3.</b>	<p><b>BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING -</b></p> <ol style="list-style-type: none"> <li>1. Coaching certificates still not received by October 23 course attendees             <ul style="list-style-type: none"> <li>○ Branch Coach (Wayne) to follow up and find out when they will be sent out.</li> </ul> </li> </ol>																																																																																																																
<b>4.</b>	<p><b>CORRESPONDENCE</b> <i>Correspondence In</i></p> <ul style="list-style-type: none"> <li>• <b>14 email</b></li> </ul> <table style="width: 100%; border-collapse: collapse; font-size: 0.9em;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Subject</th> <th style="text-align: left; border-bottom: 1px solid black;">From</th> <th style="text-align: left; border-bottom: 1px solid black;">Date</th> <th style="text-align: left; border-bottom: 1px solid black;">Location</th> </tr> </thead> <tbody> <tr> <td>→ Hinchinbrook Invitational - Postponed</td> <td>Ian Lepinath</td> <td>5/11/2024, 8:44 P...</td> <td>Club Hinchinbrook</td> </tr> <tr> <td>Update for Safari</td> <td>Beck</td> <td>6/24/2024, 8:06 A...</td> <td>Field Rep</td> </tr> <tr> <td><b>Fwd: Impact Targets</b></td> <td><b>waynesalmon1963@gmail.com</b></td> <td><b>6/30/2024, 7:18 ...</b></td> <td><b>Inbox</b></td> </tr> <tr> <td>Your monthly ranking report for abafnqbranchb.com (SEO perform...</td> <td>Wincher</td> <td>7/1/2024, 12:38 P...</td> <td>Inbox</td> </tr> <tr> <td>Re: May Branch General Meeting Minutes</td> <td>National General Secretary</td> <td>5/7/2024, 10:53 A...</td> <td>Kerry Chandler</td> </tr> <tr> <td>Re: Hinchinbrook Invitational - Postponed</td> <td>National General Secretary</td> <td>5/14/2024, 4:11 P...</td> <td>Kerry Chandler</td> </tr> <tr> <td>→ Re: Couple of simple ques re Nat minutes</td> <td>National General Secretary</td> <td>5/13/2024, 5:29 P...</td> <td>Kerry Chandler</td> </tr> <tr> <td>Re: Couple of simple ques re Nat minutes</td> <td>National General Secretary</td> <td>5/15/2024, 11:54 A...</td> <td>Kerry Chandler</td> </tr> <tr> <td>→ Medals for Safari</td> <td>Branch B Score Recorder</td> <td>6/17/2024, 7:52 P...</td> <td>Score Recorder</td> </tr> <tr> <td>→ PROFICIENCY BADGES</td> <td>Branch B Score Recorder</td> <td>6/18/2024, 12:36 P...</td> <td>Score Recorder</td> </tr> </tbody> </table> <p style="text-align: center;">○</p> <p><i>Correspondence Out</i></p> <ul style="list-style-type: none"> <li>• <b>15 Emails</b></li> </ul> <table style="width: 100%; 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<b>6.</b>	<p><b>TREASURER’S MOTIONS</b></p>																																																																																																																

	<p>Move outstanding expenses to be paid as per report be Approved  Moved – NIL  Seconded -</p> <p>Move Upcoming Expenses Payable as per Report be Approved  Moved - NIL  Seconded -</p> <p><b>TREASURER'S REPORT</b>  Refer attached</p> <p><b>BUSINESS arising from Treasurers reported</b></p> <ul style="list-style-type: none"> <li>• Townsville Bowhunters and Towers Bowhunters over due on ABA fees, refer report.</li> </ul>
7.	<p><b>SUBCOMMITTEE AND OTHER REPORTS</b>  <i>Attach reports.- Treasurers</i>  <i>Risk Management - NIL</i></p>
8.	<p><b>ELECTION/APPOINTMENT OF OFFICE BEARERS</b>  <i>If applicable.- NIL</i></p>
9.	<p><b>MOTIONS ON NOTICE</b>  <i>Include the full wording of all motions on notice and attach relevant supporting documentation. - NIL</i></p>
10.	<p><b>GENERAL BUSINESS -</b></p> <ol style="list-style-type: none"> <li>1. Garry Pitt retiring – National are calling for person interested in nominating for National Measurer's position.</li> <li>2. Collinsville on track for Branch Safari in August. They have received targets from Branch.</li> </ol>
12.	<p><b>NOTICE OF MOTIONS - Nil</b></p>
13.	<p><b>NEXT MEETING – To be Advised</b></p>
14.	<p><b>MEETING CLOSE 11.45am</b></p>

## **Treasurers Report**

\$24,553.14 Bank balance new and old account 1st april 2024

\$146.87	Reimbursement to Beck for Travel
\$40.00	Reimbursement to Wayne for Team Nom at Nationals
\$934.00	Reimbursement to Michael for Score recorder Laptop
\$251.84	Balance of 2022 rebate
\$2,218.07	2023 M;ship rebate & travel
\$58.00	Mackay Shoot Fees
\$52.00	Collinsville Shoot Fees
\$248.00	3 months interest
\$48.00	Mt Isa Shoot Fees

\$26,249.00 Bank balance as of 30 June 24

\$1,695.86 \$3,996.78 \$2,875.91

\$23,432.27

Difference between balances is money owed by ATO for Tax Withholding

Invoices sent  
out to be paid

Townsville \$384.00

Towers \$156.00

**Total - \$334**

### **To Be ratified**

Reimbursements for Laptop, Nat noms & fuel

### **Accounts to Pay**

Proficiency Badges

GST payments

Invoice for Targets