

Branch B General Meeting Minutes

Meeting title:	General Meeting
Meeting time and date:	9-7-22 7:30pm
Meeting venue:	Mackay District Bowmen Grounds
Attendees:	Wayne Salmon, Frank Hall, Jennifer Hall, Jimmy Mathews (TDB), Steve Menso (FBA), Peter Ellis (MDB), Lindsay Mackie (CBH), Steve Shepperdson (TB), Michael Sielge (HAC)
Apologies:	
	Meeting Opened 8:30pm
	Meeting Closed 9:15pm

Regular Business & Rebate compliance

Every Meeting		Annual
Risk Management report	Nil	Branch Audit completed and accepted by the members at their AGM and signed (by two members)
Previous Meeting Minutes sent to National	Yes	
Bank Req to end of month to date complete for GST	Yes	Distributed AGM meeting minutes (noting reports & budget are passed – auditor appointed for 2022 etc)
Report Score received since last meeting	-	Auditor be appointed by members for the upcoming financial year
Report Shoot Fees received since last meeting	-	

AGENDA ITEMS

2.	MINUTES OF THE PREVIOUS MEETING – General Meeting / / minutes reviewed and accepted Moved Jennifer Hall Seconded Lindsay Mackie Carried without Objection
3.	BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING - 1. NIL
4.	CORRESPONDENCE <i>Correspondence In</i> <ul style="list-style-type: none"> • Email National - Branch B - 2021 Audit Review Sun, 22 May 2022 17:57:15 +0930 • Email National – Notice of transfer from an incorporated association to become a public company Thu, 9 Jun 2022 16:41:27 +1000 • Email National - 2022 Notice of Special General Meeting Thu, 9 Jun 2022 14:22:51 +1000 • Email National – Response to Controller on Letter regarding concerns on voting structure in new Constitution (Dated Friday, 25 February 2022 12:55 PM) Forwarded Fri, 6 May 2022

	<p>12:03:53 +1000 (see attached)</p> <ul style="list-style-type: none"> • Email National Treasurer – Confirmation Branch 2021 Branch Audit Review is Compliant making us eligible for remaining rebate to be paid. 22nd May 2022 (See attached) <p><i>Correspondence Out</i></p> <ul style="list-style-type: none"> • Email National: Branch B General Meeting Minutes 30/4/22 Thu, 5 May 2022 17:12:09 +1000
5.	BUSINESS ARISING FROM CORRESPONDENCE - NIL
6.	<p>TREASURER'S MOTIONS</p> <p>Move outstanding expenses to be paid as per report be Approved NIL Moved – Seconded -</p> <p>Move Upcoming Expenses Payable as per Report be Approved NIL Moved - Seconded -</p> <p>TREASURER'S REPORT Refer AGM Report</p>
7.	<p>SUBCOMMITTEE AND OTHER REPORTS</p> <p><i>Attach reports - NIL</i> <i>Risk Management - NIL</i></p>
8.	<p>ELECTION/APPOINTMENT OF OFFICE BEARERS</p> <p><i>If applicable - NIL</i></p>
9.	<p>MOTIONS ON NOTICE</p> <p>New Bank account Jennifer (Treasurer) has investigated multiple Banks and the QCCB has the best spread of Branches in region in relation to Clubs. The account suggested is the “<i>Business Online Saver</i>”.</p> <p>With changes away from Cheques, it was suggested that Branch set up a procedure where all Payments as initiated by Treasurer only, the system will then record final approver.</p> <p>0. I Move the following:</p> <p>That the Australian Bowhunters Association Ltd Branch B , authorise the existing Executive committee to open a bank account with the Queensland Country Bank, per the new constitution and bylaws</p> <ul style="list-style-type: none"> • That the type of account be 'Business Online Saver' • The following Office-holders are thereby authorised to sign on the Branch B's behalf: <ul style="list-style-type: none"> ◦ Branch Controller Wayne Salmon ◦ Treasurer Jennifer Hall ◦ Secretary Francis Hall ◦ Score Recorder Rebecca Nelson ◦ ABA representative Graeme McComiskie • That the National Australian Bowhunters Association Ltd has nominated to receive

	<p>any surplus funds in the event that the ABA BranchB ceases to operate,</p> <ul style="list-style-type: none"> • The assets and Income of the Australian Bowhunters Association Ltd Branch B are applied solely to further its objects and are not distributed directly or indirectly - in whole or in part - to the members of the association except as genuine compensation for services rendered or expenses incurred on behalf of the association. <p>Moved Jennifer Hall Seconded Frank Hall Carried without Objection</p> <p>2. Advertising for Qld State titles</p> <ul style="list-style-type: none"> • I Move that Advertising be undertaken via direct Mail out to all Clubs in Queensland also Branches A & E <p>Moved Frank Hall Seconded Jennifer Hall Carried without Objection</p>
<p>10.</p>	<p>GENERAL BUSINESS -</p> <p>1. Website review</p> <ul style="list-style-type: none"> ○ To keep Event Calendar - \$75 per year (currently free until Oct 2022) <ul style="list-style-type: none"> ▪ Allows for all club events to be on line and for Nominations online ○ Online Payments for online registration <ul style="list-style-type: none"> ▪ Cost is 2.9% + \$0.30 per transaction <ul style="list-style-type: none"> • e.g \$50 registration will cost \$1.75 ▪ Can only do Paypal at this stage ▪ Branch Treasurer would need to setup Paypal account <p>Online registration for Branch titles work well with bulk of nominees registering online. This is a great help for the Branch Recorder. There was some delays as page froze for some but the got through in the end. The next Branch event is the State Titles at FBA, FBA to supply flyer for event and information to go up on site. Repristration online to be made available for State Titles, and online payment system to be made available through PayPal on line for early registration.</p> <p>2. Advertising for State titles, Magazine or Letter to Clubs with flyers.</p> <ul style="list-style-type: none"> • It was also raised that Branch would need to Purchase 2 sets of Targets. • Small target get shot out so extras should be ordered • Treasurer to Organise the purchase of <ul style="list-style-type: none"> ○ 1 set of Set 1 plus 2 extra Series 1 & 2 extra Series 2 & ○ 1 set of Set 2 plus 2 extra Series 1 & 2 extra Series 2 <p>See Motion 2</p> <p>3. Not all participants of the February re-acreditation weekend and have received any correspondence relating to that - e.g. certificate or updated card. Lindsay sent out an email requesting a form to be filled out, Lindsay to be contacted and form requested and the circulated.</p> <p>4. Can Clubs please send in annual reports ready for our AGM,</p> <p>5. On advice from the National ABA Treasurer, all branches are required to open a new bank account.</p> <p>See Motion 1</p>
<p>12.</p>	<p>NOTICE OF MOTIONS - Nil</p>
<p>13.</p>	<p>NEXT MEETING – To be Advised</p>
<p>14.</p>	<p>MEETING CLOSE – 9:15pm</p>

EMAIL – TREASURER@BOWHUNTERS.ORG.AU OR PHONE - 0438 573 792

22nd May 2022

Branch B ABA Committee

Dear Jennifer,

31 May 2021 Branch Audit Review

Thank you for submitting your 2021 Branch audit, budget and minutes from your AGM held on 14th August 2021.

This letter is to confirm that your Branch is compliant with the audit requirements and this result will be used in conjunction with other milestone criteria to pay your Branch membership rebate. A part payment was made around 31st October 2021 with the balance was recently paid.

In reviewing your audit report, there are a couple of criteria that need to be changed for next year:

- Your financial statements do not include any assets. I have previously provided a template to assist your Branch in recording any assets on hand before the next audit & received some emails to clarify the recording. This was also listed in your 2019 & 2020 letter. Please let me know if I can assist here or if no assets are held, I can remove this feedback
- GST is slightly out of balance @ 31 May 2021 – this may be rounding or Crowe's accrual basis method, I can get this fixed for you

Feel free to give me a call if you would like to discuss any of the above items or if you need assistance in putting them into practice.

Kind regards,

Kerry Chandler

Office Manager

Australian Bowhunters Association

Archery Action Magazine



PO Box 152, Redbank QLD 4301

T: (07) 3256 3976

E: officemanager@bowhunters.org.au

From: president@bowhunters.org.au <president@bowhunters.org.au>

Sent: Friday, 25 February 2022 12:55 PM

To: Kerry Chandler <officemanager@bowhunters.org.au>

Cc: secretary@abafnqbranch.com

Subject: voting at general meetings (ABA Ltd)

Dear Wayne,

Thank you for forwarding your letter of concern re the new company constitution.

Your concerns as raised in the letter were discussed at the National Executive Committee (NEC) meeting in November. A response was included in those minutes and duly circulated.

At the AGM (Oct21') the NMC voted and accepted the new constitution dated 'Oct 2021' be endorsed as the constitution of ABA Ltd upon start-up of the company structure. I am aware that the Branch Secretary raised some concerns at AGM relating to the voting entitlements of the association prior to this issue being voted upon and ultimately passed by the meeting. In this letter outlining your case after, the constitution was passed and you have not provided a signed 'petition'

as outlined in Section 12(a)(ii) of the ABA Inc constitution there is no need to call a Special General Meeting(SGM) to oppose the motion.

I note in your letter (attachment) you indicated that the general membership had a very tight timeframe to review the constitution. In fact nothing is further from the truth, the constitution was provided in May 2021 for review and was made available to all members. Certainly there were some changes made before the release of the Oct dated issue, but the voting rights and eligibility did not. The Executive has been nothing but transparent relating to the rollout of these changes and I am disappointed that you don't see the efforts made to keep members involved and informed on all issues pertaining to the Association. I also note a number of other points that you make in your letter and believe that the basis of these are arguable and are personal opinions.

I believe that most, if not all, of the National Management Committee (NMC) also does not agree with your points, given you forwarded a copy of this letter to them prior to circulation to me and I (and ABA executive) have not received any response from those branches. I have spoken personally to a handful of controllers on this issue and they do not support changing the motion as passed at the AGM.

I accept your position on this matter, but I do not believe this is the feeling of the general membership of ABA, including the Branch representatives who were present at the AGM. If you continue to feel so strongly about this issue as a branch, I ask you to consider implementing discussions at the next AGM.

Feel free to contact me if you wish to discuss the matter further

Regards

Tony Hartcher

President

Australian Bowhunters Association Inc.