

5.

General Business

1. Hand over Progress

- Treasurer
 - i. Jennifer & Kyra are meeting next week to setup Treasurer Email and handover and run through Xero
- Score Recorder
 - i. Score Recorder has set up branch Email
 - ii. Due to work commitments handover is expected to happen late September early October. Beck & Michael will coordinate.

2. Report for National AGM

- Received all reports from Exec, none have been received from any Clubs. Secretary to process individual reports into Branch report and send to National ASAP

3. Development Plan

- Frank sat in Branch D AGM and got some ideas from them to include in our Development plan, such as award for Club with highest % attendance at invitationals, presentation of awards such as Masters barges, etc.
- Last years Development plan was not done, Frank & Wayne to review and develop new plan and circulate for comment, if no comment to be sent to National by end of September

4. Club Calendars

- Only Hinchinbrook and Full Boar's Calendars received, Secretary to send out another request for calendars to Club Reps

5. Branch B issues for AGM

- number of divisions –
 - i. refer Branch D's submission on revision of divisions was discussed and the concept was well regarded. Other options were discussed including combining Men and Women's to gender neutral division, sighted and unsighted only no requirement on types of sights, release-aids do not affect division etc..
 - ii. It will need to be discussed with Clubs before position is set but Branch to support the investigation of the idea at AGM.
- State division- Branch Controller to talk to other Controllers to organise State division.
- Score recorders program does not function in line with National rules
- Position handbooks for all Branch Positions required by National

6. What exactly is Risk Management & who is in the role.

- Coach, Risk management officer, and all appointed positions should be attending Branch Exec and General meetings.
- To support this position handbooks to be written for all positions similar to Treasurers Handbook written by Amanda Skinner

7. Training weekend to happen held on the 28&29th October at TDB

- Controller to liaise with trainers and Treasurer to order Manuals
- Courses to be Coaching, BPC, Measurer's, First-aid
- All applications for these positions must come with copy of Blue Card or evidence of Application for Blue Card.