

# Annual General meeting 14 August 2021

Saturday, 14 August 2021 6:00 PM

Meeting opened 6.09 PM.

Attendances. Jennifer Hall, Frank Hall, Bryan Butson, Burnie Butstock, Peter Ellis, Tracey Smith, Jayben Sargent, Graham McComiskie, Bec Nelson, Juri Iioven, Wayne Salmon, John Smithson, Lindsay Yule, Mark Turnbull (For Les Zillman).

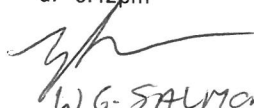
1. Minutes from last executive meeting 21 June 2021. (Move minutes are true and correct - Lindsay, Mark) (attached)
2. Treasurers Report.
  - a. Report \$20,647.60 opening balance, expenses 322.30, (Trophies), ABA GST \$12.00, Incoming \$6 (ISA Shoot), \$141 TDB Invitational shoot, \$2115.00 Safari, \$37.50, (Isa shoot fees) \$9.00, \$22.50 (Isa Shoot Fees). Closing balance 10/8/21 \$22644.30.
  - b. Auditors report prepared by Crowe Auditors Australia. Report tabled. Bec Nelson moved audit be accepted, Seconded - Jayben Sargent.
  - c. Auditor appointed for 2021-2022 - Committee agreed to appoint Crowe Auditors Australia next year - moved by Lindsay, seconded by Jayben Sargent.
  - d. Move by John, seconded by Bryan. Cheque signed by Wayne - now in position of Graham.
3. Branch B Election.
  - a. Branch B Election held 14 August 2021
  - b. All branch positions are now vacant.
  - c. Clubs present:
    - i. Bryan Butson - Full Boar Archers Townsville
    - ii. Tracey Smith - Towers Bowhunters
    - iii. Lindsay Mackie - Collinsville District Bowhunters
    - iv. Mark Turnbull - Townsville District Bowhunters
    - v. Peter Ellis - Mackay District Bowmen
    - vi. Burnie Bostock - - Hinchinbrook Bowmen
    - vii. John Smithson - Secretary
    - viii. Wayne Salmon - Branch Controller
    - ix. Graham McComiskie - Branch Field Rep
  - d. Postal nominations received
    - i. Lindsay Yulle - Mt Isa District Bowhunters
    - ii. Mitch Stanley - Twin Rivers Bowhunters
    - iii. Glen Eagan - Cape Yorke
  - e. No correspondence received:
    - i. Tom Mitchell - Cairns Bowhunters
    - ii. Neville Mather - Kurramine Beach Archers

Results	Club	For	Against	Elected	Elected unopposed
Branch Controller					
Bryan Butson	Full Boar	1			
Wayne Salmon	Townsville Bowhunters	9		Wayne Salmon	
Branch Secretary					
Frank Hall	Full Boar				Frank Hall
Branch Treasurer					
Jennifer Hall	Full Boar				Jennifer Hall
Branch Score Recorder					
Beck Nelson	Townsville Bowhunters				Bec Nelson
Branch Field Rep					
Graham Mckomskie	Townsville Bowhunters	11		Graham Mckom	

				skie	
Bryan Butson	Full Boar	1			

Postal votes attached.

5. Jurj Iioven and Trevor are appointed by National.
6. Congratulations to all elected members.
7. New signatories for bank appointed by committee.
  - a. Jennifer Hall
  - b. Bec Nelson
  - c. Wayne Salmon
  - d. Moved by Bryan Butson, Seconded by Graham McComisky. Approved.
8. Need to investigate new bank account to allow electronic signing of cheques. Jennifer Hall to investigate. All approved.
9. Meeting closed
  - a. 6.42pm

  
 W.G. SALMON  
 16 AUG 2021



12 June 2021 Branch B General executive Meeting Minu...

## 12 June 2021 Branch B General executive Meeting

Saturday, 12 June 2021 5:49 PM

Meeting opened 5.54pm

1. Attendees: Mark Turnbull, Ian Lepenath, Wayne Salmon, John Smithson, Lorraine Bruce, Bernie Smith, Lindsay Mackey, Graham McComskie, Norman Vanblur, Frank Hall, Bryan Butson, Peter Ellis
2. Confirmation of minutes from last general meeting. Moved by Burnie S, Seconded by Lindsay M
3. Business arising from previous general meeting.
4. Correspondence in.
  - a. Various emails.
  - b. Advice from ABA in change of business and change of name. Discussion about name change and inclusion of preamble.
    - a. Action: All clubs encouraged to provide feedback on the proposed change directly to National ABA.
5. Correspondence out.
  - a. Notification of General meeting.
  - b. Notification of AGM.
  - c. Notification of election nomination form.
  - d. Various emails.
6. Accounts for payment and funds received.
  - a. Accounts for Payment
    - a. Lorraine Bruce - \$50.28 for stationary. Motion passed by John S, Seconded by Wayne S.
  - b. Funds submitted to treasurer for deposit.
    - a. Fees for weekend \$2115 for nominations for shoot fees for weekend. Given to Graham M for deposit by Ruth McComiskie.
7. Branch Report – Branch Controller.
  - a. Wayne Salmon submitted Branch Controller report. Read to attending members.
8. Treasurers Report – Ruth McComiskie submitted and presented by Graham McComiskie.
  - a. Treasurers report accepted. Report moved by Graham M, Seconded by Lindsay M
9. Hunting report.
  - a. Slow, but a few coming in. No detailed report delivered.
  - b. Difficulty with new electronic game claim process.
    - a. Moved by Peter Ellis, Seconded by Ian L. Motion passed.
10. Score Recorder report.
  - a. Report read. Lorraine cannot continue in role of score recorder. Lorraine read report.
  - b. Moved by Lorraine B, Seconded by Ian L. Report accepted Lindsay M.
  - c. Vote of thanks given to Lorraine from committee.
11. ABA report.
  - a. Discussion about move of location of ABA national physical location.
12. AGM postponed to Collinsville Shoot 14-15 August 2021 – Financials will not be back until early August.
13. Election of new committee – At Collinsville Shoot 14-15 August 2021 - nomination forms sent to all Branch B clubs.
14. New Business.
  - a. All clubs to submit 2022 shoot calendars by 01 August 2022.
  - b. Come and try day feedback from Full Boar Archery – Bryan Butson. Dates in October, dates too late for NQ. Dates mean the weather will be too hot. Bryan's proposal that clubs negotiate independently to host a come and try day - Wayne S to write proposal to National to allow Branch B clubs to nominate the time the amount is available. Motion voted and passed by all.
  - c. Bowhunters Educational Manual – Bryan Butson.
    - a. Follow up with National branch the expected date for the Bowhunters Educational Manual draft to be available.
    - b. Graham M to talk to Alan Driver (ABA Hunting) to follow up.
  - d. Branch B Archery Coaching Clinic – Bryan Butson
    - a. Follow up with National branch the expected date for the next Coaching Clinic to be

AGM Page 1



Branch B AGM Postal Votes 14 August 2021

- held.
  - b. Graham M to follow up to set a date for Coaching Clinic.
  - e. Branch B Measurer's Course – Bryan Butson
    - a. Follow up with National branch the expected date for the next Measurers course to be held.
    - b. Graham M to follow up to set a date for measurers course.
  - f. Update personal information on ABA website. Lorraine Bruce.
    - i. Lorraine updated us on the process of upgrading personal information on ABA website. Important for information to be correct and appropriate club to be nominated so Branch B has all members recorded against correct club and Branch.
  - g. Recent killing of dogs with compound bow in residential area in Townsville – Bryan Butson.
    - a. Brief discussion held.
    - b. Bryan to send newspaper article to John - John to send onto National.
  - h. Wayne to take on score recorder at Collinsville shoot.
15. Meeting closed: 7.16 pm.

Please notify John Smithson of apologies – [john.smithson@jcu.edu.au](mailto:john.smithson@jcu.edu.au).

From <[https://jamescookuniversity-my.sharepoint.com/personal/john\\_smithson\\_jcu\\_edu\\_au/Documents/8.%20Personal/Archery/Branch%20B/Minutes/20210612%20Branch%20B%20AGM%202021/Branch%20B%20General%20Meeting%20Agenda%2012%20June%202021.docx](https://jamescookuniversity-my.sharepoint.com/personal/john_smithson_jcu_edu_au/Documents/8.%20Personal/Archery/Branch%20B/Minutes/20210612%20Branch%20B%20AGM%202021/Branch%20B%20General%20Meeting%20Agenda%2012%20June%202021.docx)>

## Branch B Postal Ballot Form 2021

For Executive Positions on the Branch Management Committee

**Instructions:** Place X in the box for preferred Nominee. Send ballot papers to  
Branch B Executive email address at [branchbexecutive2020@gmail.com](mailto:branchbexecutive2020@gmail.com).

Positions and Nominees	Club	Yes	NO
<b>Branch Controller</b>			
Bryan Butson	Full Boar	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wayne Salmon	Townsville Bowhunters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Branch Secretary</b>			
Frank Hall	Full Boar	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Branch Treasurer</b>			
Jennifer Hall	Full Boar	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Branch Score Recorder</b>			
Beck Nelson	Townsville Bowhunters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Branch Field Rep</b>			
Graham Mckonskie	Townsville Bowhunters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bryan Butson	Full Boar	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Voting by ballot excludes the voting member from also voting in person at the elections.  
No proxy votes will not be counted.

Name STEVEN FAIRBROTHER Position ABA Rep  
Signed [Signature] Club Cape York Archers

Date 9/8/2021

**Officer details MUST be shown.**

This postal Ballot is to be completed by current members of the  
BRANCH EXECUTIVE COMMITTEE or ABA affiliated club members.  
Representatives who are unable to attend the Annual General Meeting and wish to cast their  
vote should complete postal ballot and ensure it is received by the Branch Secretary  
prior to the start of the AGM.

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Name Mitch Standley

Position President

Signed M. J. Standley

Club Twin Rivers Bowhunters

Date ..../..../2021

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Name LINDSAY YOUNG Position BRANCH CLUB REP  
 Signed [Signature] Club MT ISA DISTRICT  
 Date 8/8/2021

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 prior to the start of the AGM.

Branch B – General Meeting

AGENDA

Saturday 12 June 2021 6.30pm

1. Confirmation of minutes from last general meeting.
2. Business arising from previous general meeting.
3. Correspondence in.
4. Correspondence out.
5. Accounts for payment and funds received.
  - a. Accounts for Payment
  - b. Funds submitted to treasurer for deposit.
6. Branch Report – Branch Controller.
7. Treasurers Report – Ruth McComiskie
8. Hunting report.
9. Score Recorder report.
10. ABA report.
11. AGM postponed to Collinsville Shoot 14-15 August 2021 – Financials will not be back until early August.
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  - c. Bowhunters Educational Manual – Bryan Butson
  - d. Branch B Archery Coaching Clinic – Bryan Butson
  - e. Branch B Measurer's Course – Bryan Butson
  - f. Recent killing of dogs with compound bow in residential area in Townsville – Bryan Butson
14. Meeting closed:

Please notify John Smithson of apologies – [john.smithson@jcu.edu.au](mailto:john.smithson@jcu.edu.au).



## **ABA BRANCH B MEETING 31/05/2021 TREASURERS REPORT**

Opening balance 28/02/2021 \$21,088.47

### **EXPENSES**

- 26/03/21 Chq no. 307 to Action Graphics  
Charters Towers Targets Branch B Safari \$993.30

### **INCOME**

- GST paid by National \$ 89.00
- ABA Membership Final Rebate \$ 292.43
- Collinsville \$ 0.00 ( 9.00 still  
in credit.)
- 11/04/2021 TDB Shoot Fees \$ 141.00
- 14/05/2021 Mt Isa Shoot fees \$ 30.00

Closing Balance 31/05/2021 \$20,647.60

### **2020/2021 AUDIT**

End of Financial Year 31/05/2021. Crowe are booked in to audit as per Last years AGM Minutes on the 12<sup>th</sup> July 2021.

I will require complete copies of minutes to all meetings for the financial year including this one to send to Auditors. Branch controller to sign off on all minutes as instructed in last years audit.

I need to have all information to them by the 28<sup>th</sup> June 2021.

Once we have our Audit back we can hold our AGM in August. Audit needs to be signed & accepted in AGM minutes. We also need to appoint an auditor for next year in these minutes.

I then need to send to Nationals by end September for ABA Nationals audit 9/10 October 21.

As this committee has stood for 2 years, all positions become vacant at the end of the AGM & nominations taken for next committee of 2 years.

I will not be nominating for treasurer again but will complete audit and able to assist incoming treasurer as required.

Ruth McComiskie

ABA Branch B Treasurer

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Five Year Devolpment Plan 2021-2022 Branch B Controller Wayne Salmon

General Administration	Accountable	2020	2021	2022	2023	2024	2025
Hold meeting at each Invitation shoot or at least Quarterly	All	COVID restrictions made hard for 2020 Skype meeting tried, not well patronized.	Planned for each invitation shoot	As per prior year	As per prior year	As per prior year	As per prior year
Training and development of instructors and coaches. Ensure each Participant has the required Working with children Blue Card	Branch Coach, Branch measuring Instructor, Branch bowhunting Instructor.	COVID Did not happen	March 2022 Measures course FAI Course, BowHunter instructor Course.	As per prior year	As per prior year	As per prior year	As per prior year
Club Accreditation	Branch Controller at each Club invitation check and upgrade accreditation of the venue.	Only achieved at the Towers club as it was our only invitation held	Each invitation on the calendar.	As per prior year	As per prior year	As per prior year	As per prior year
Risk Management	Risk Management officer and all other committee members	Undertake and upgrade the Branch Risk management plan Annually	Annually	Annually	Annually	Annually	Annually
First Aid	First Aid Officer	Identify willing and qualified First Aiders, at Club and Branch level have these members identified in case some one need assistance	Annually	Annually	Annually	Annually	Annually